

Minutes of Meeting of Board of Directors
of
Deerfield Village Property Owners' Association, Inc.

A meeting of the Board of Directors of Deerfield Village Property Owners' Association, Inc. was held at 7:00 PM on January 6, 2026 at 21 Blossom View Court, Deerfield Village, Shepherdstown, WV. The following directors were present: Jason Blough, Kirk Bottner, Mary Casciotti, Susan Hall-West, Kirk Lattner, Bill Speg and Mike Vaeth. Masuma Farley and Sunny Gurna were absent. Pattie Wilmoth attended the meeting and substituted as secretary, along with Janie McSwain, Bill Sturtevant and Paul Wilmoth.

President Mike Vaeth called the meeting to order. The minutes from the December meeting were approved with a correction to add that the Board approved the mailing of the annual dues letter with the budget for 2026.

During committee reports, Mary (Finance) reported that to date 25 property owners had paid their dues. She received permission from the Board to mail a thank you email to those who have paid with a reminder to those who have not paid by the middle of January. Kirk Bottner (Rules and Policy) stated that there were no complaints this past month. He will speak to the owners of Lot 5 about their broken shutter. Next followed a lengthy discussion about vehicles speeding in the Village. As a result, Mike Vaeth will research the cost of adding speed bumps (tables) to Deerfield Village Drive. Kirk Lattner will get an estimate for painting side lines on the same. Bill Speg (Streets & Grounds) reported that he had a volunteer committee to pick up the recycling that had blown out of bins toward the walking trail due to high winds a week ago.

During the report of officers, Jason Blough offered to talk about being involved with the Board at the annual meeting. Susan said she would make a sign to post on the bulletin board at the mail/bus shelter to encourage community involvement. Pattie updated the Board about the health issues of the secretary at this time. The Board reaffirmed their good wishes and prayers for her healing. Janie and Pattie have been brainstorming on ways to decrease the workload for future secretaries. Kirk Bottner will assist with decisions about permanent document records.

As Old Business, Bill Sturtevant presented the snow plowing contract which was accepted as written and signed by Mike.

Under New Business, the annual meeting date was set as Tuesday, March 3rd by Zoom. Seven of the current directors are willing to run for re-election to the Board in 2026. Jason and Bill will contact members for nominations to fill the two vacancies. Janie volunteered to keep up the Membership Directory.

The next meeting will be on February 3 at the Wilmoths' home.

There being no further business, upon a motion made, seconded and unanimously approved, the meeting was adjourned.

Pattie Wilmoth, Substitute Secretary