

Deerfield Village
Property Improvement/Landscaping Approval Form

Complete this form to request improvements, changes, and/or alterations to the dwelling, landscaping and/or property. Additional instructions are available on the website.

Lot #: _____ Date Submitted: _____

Submitted by: Name _____
Address _____
Phone _____

Construction company (if no company, please enter "self"):

Contact Name _____
Company Name _____
WV License # _____
https://labor.wv.gov/Licensing/Contractor_License/Pages/contractor-search.aspx
Address _____
Phone _____

General Description of Plan and/or Proposed Changes:

I have notified neighbors of the proposed changes and they ___approve ___do not approve.
Approval is not a requirement; it perpetuates goodwill and is a courtesy.

Lot plat with detailed illustrations of proposed changes must be attached. Include distances of changes in feet from site of proposed changes to closest property lines, setback line, and plant- to- plant when relevant.

Please submit this form to deerfieldvillagewv@gmail.com. Please include this form, illustrated plat, and any applicable documents. Thank you!

Received by _____ on _____ (date)

___approved as submitted
___additional information needed: _____
___approval with restrictions: _____
___not approved because _____

Signatures of reviewing board members:

	Name	Date
1.	_____	_____
2.	_____	_____
3.	_____	_____