

Minutes of Meeting of Board of Directors
of
Deerfield Village Property Owners' Association, Inc.

A meeting of the Board of Directors of Deerfield Village Janie McSwain Property Owners' Association, Inc. was held at 7:00 PM on November 7th, 2023 at 49 Rolling Green Court, Deerfield Village, Shepherdstown, WV. The following directors were present: Jason Blough, Kirk Bottner, Mike Keefe, Kirk Lattner, Janie McSwain, and Mike Vaeth. Debbie Crouse, Amy Hall, and Paul Wilmoth were absent. Pattie Wilmoth attended as a substitute for Paul. Lindy Keefe and Bill Sturtevant also attended the meeting.

President Mike Vaeth called the meeting to order at 7PM. The October minutes that had been distributed electronically were approved without any changes.

During committee reports, Mike Keefe (Treasurer) shared that he would be preparing the notices for the annual dues and send them out a month before they are due. He will also include the wording "This is your bill". Once he receives the dues, he will send a receipt of payment. Kirk Bottner (Rules and Policy) stated that there was one complaint this past month. This was resolved. Pattie (Streets & Grounds) reported that Paul had received Landscape Requests for tree planting from Lots 21, 39, 43, and 46. A request for other landscaping was received from Lot 5 and this is pending. Janie and Bill will contact other tree recipients about the need to submit a request form before planting trees on their property.

During the report of officers, Mike Vaeth reported on the progress of the repainting of our sign and the placement of the new sign. All should be done before Thanksgiving. Mike Keefe stated that the only expenses during October were electricity, Deerfield Village Drive mowing, and mower gas for the community mower.

During New Business, Mike K. had already addressed the dues letter in his Finance report. The issue of the quality of the new mowing company was brought up and discussed. Jason and Mike will investigate other companies for their rates for next season. Mike K. will check if the snow plowing contract is a revolving one.

The December 5 meeting will be at the home of Kirk Lattner.

There being no further business, upon a motion made, seconded and unanimously approved, the meeting was adjourned at 7:32PM.

Janie McSwain, Secretary