

Minutes of Meeting of Board of Directors
of
Deerfield Village Property Owners' Association, Inc.

A meeting of the Board of Directors of Deerfield Village Janie McSwain Property Owners' Association, Inc. was held at 7:00 PM on December 8, 2023 at 49 Rolling Green Court, Deerfield Village, Shepherdstown, WV. The following directors were present: Jason Blough, Debbie Crouse, Mike Keefe, Janie McSwain, and Mike Vaeth. Kirk Bottner, Amy Hall, Kirk Lattner, and Paul Wilmoth were absent. Lindy Keefe and Bill Sturtevant also attended the meeting.

President Mike Vaeth called the meeting to order at 7PM. The November minutes that had been distributed electronically were approved without any changes.

During committee reports, Mike Keefe (Treasurer) shared that he had prepared the notices for the annual dues and they will be sent out a month before they are due. He will also include the wording "This is your bill". Once he receives the dues, he will send a receipt of payment. Kirk Bottner (Rules and Policy) and Paul (Streets and Grounds) reported via email that there were no issues or landscaping requests.

During the report of officers, Mike Vaeth reported on the progress of the repainting of our sign and the placement of the new sign. All should be done next week. Mike Keefe stated that all expenses for November were paid.

During New Business, Mike K. had already addressed the dues letter in his Finance report. He also presented the new snow plowing contract for the coming season.

The January 2 meeting will be at the home of Kirk Lattner.

There being no further business, upon a motion made, seconded and unanimously approved, the meeting was adjourned at 7:35PM.

Janie McSwain, Secretary