

Minutes of Meeting of Board of Directors  
of  
Deerfield Village Property Owners' Association, Inc.

A meeting of the Board of Directors of Deerfield Village Property Owners' Association, Inc. was held at 7:00 PM on October 3<sup>rd</sup>, 2023 at 21 Blossom View Court, Deerfield Village, Shepherdstown, WV. The following directors were present: Kirk Bottner, Debbie Crouse, Mike Keefe, Mike Vaeth and Paul Wilmoth. Jason Blough, Amy Hall, Kirk Lattner and Janie McSwain were absent. Pattie Wilmoth attended the meeting and substituted as secretary to take the minutes.

President Mike Vaeth called the meeting to order. The September minutes that had been distributed electronically were approved without any changes.

During committee reports, Mike Keefe (Treasurer) shared that he would be preparing the notices for the annual dues and send them out a month before they are due. Kirk Bottner (Rules and Policy) stated that there were no complaints or reported violations this past month. Paul (Streets & Grounds) reported that he had received one application from Lot 43 to erect a deck that would extend four feet into the property set-back line. The plan was approved pending the approval of a county variance. A copy of said variance request and approval will be attached to the application when completed.

During the report of officers, Pattie read a text message from Janie which included information on notifications that would be sent to property owners who plan to participate in the fall tree planting on November 11<sup>th</sup> and a message that Scott Lanham would be drilling the planting holes for those requesting this service. Mike Keefe stated that the only expense during September had been for two cans of spray for elimination of a hornets nest in the Deerfield Village Drive cul-de-sac. Several board members shared stories about the problems this area has had this summer with hornets, yellow jackets and lantern flies.

Under New Business, Paul passed out copies of the amended guidelines for installation of solar panels. The guidelines were unanimously approved and will become part of the Deerfield Village records that will be included on the website. Mike Vaeth shared the estimates from a sign company in Martinsburg to construct a sign that states "Deerfield Village is private property and allows no trespassing." The board selected the style of sign that coordinated with the main village sign and unanimously approved that the company would install the sign on the right side of the road between the mail/bus shelter and walking trail. The company will also refurbish the original sign.

The November 7<sup>th</sup> meeting will be at the home of Janie McSwain and Bill Sturtevant.

There being no further business, upon a motion made, seconded and unanimously approved, the meeting was adjourned.

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Pattie Wilmoth, Substitute Secretary