

Minutes of Meeting of Board of Directors
of
Deerfield Village Property Owners' Association, Inc.

A meeting of the Board of Directors of Deerfield Village Property Owners' Association, Inc. was held at 7:00 PM on September 5th, 2023 at 37 Mossy Oak Court, Deerfield Village, Shepherdstown, WV. The following directors were present: Jason Blough, Kirk Bottner, Debbie Crouse, Amy Hall, Kirk Lattner, Mike Keefe, Mike Vaeth and Paul Wilmoth. Janie McSwain was absent. Pattie Wilmoth attended the meeting and substituted as secretary to take the minutes. Lindy Keefe was also present.

President Mike Vaeth called the meeting to order. The August minutes that had been distributed electronically were approved.

During committee reports, Mike Keefe (Treasurer) reviewed that he would prepare a budget based on annual dues of \$495 which the Board approved last month. Kirk Lattner (Website) stated that the changes had been made to the instructions for the property improvement application on the website to include the hours that construction work could start in the mornings. The Board approved last month that construction work can begin at 9:00 AM on Sundays and at 7:00 all other days of the week. Paul (Streets & Grounds) reported that he had received two applications for personal property improvements. Lot 34 was approved to plant 3 trees. Lot 48 was approved to mount a flag pole bracket on their front porch column. Rolling Green Court residents submitted a plan to plant in their cul-de-sac which requires Board approval. After viewing the illustrations the plan was approved without changes.

There was one officers' report in which Mike Keefe stated that the only expense during August had been electricity, since no mowing had been done due to drought.

Under New Business, Paul stated that he had sent out the draft of the guidelines for installation of solar panels. After discussion, it was decided to change the draft to state that electric conduit is required to run through the attic, not exposed on the exterior of the home. Paul will make the change in the guidelines. During the discussion about the fall tree planting, the board agreed that all participants need to be reminded through an email by Janie that they are required to submit a property improvement form, they must call Miss Utility for approval and they must maintain the trees after planting. Kirk Bottner brought up a topic that had been discussed last month, when he was absent, about posting a "No Trespassing/Private Property" sign. After comments from many members, Mike Vaeth offered to get estimates from sign companies to construct a sign that states "Deerfield Village, Est. 2004. Community and roads are private property for use by residents and their invited guests. All others are trespassing." The signage will be considered at the October meeting.

The October 3rd meeting will be at the home of Mike Vaeth.

There being no further business, upon a motion made, seconded and unanimously approved, the meeting was adjourned.

Pattie Wilmoth, Substitute Secretary