

Minutes of Meeting of Board of Directors  
of  
Deerfield Village Property Owners' Association, Inc.

A meeting of the board of directors of Deerfield Village Property Owners' Association, Inc. was held at 7:00PM on April 4, 2023 at 475 Deerfield Village Drive, Deerfield Village, Shepherdstown, WV. The following directors were present: Kirk Bottner, Debbie Crouse, Amy Hall, Kirk Lattner, Mike Keefe, Janie McSwain, Mike Vaeth, and Paul Wilmoth. Jason Blough was absent. Lindy Keefe, Pattie Wilmoth, and Bill Sturtevant also attended.

Pres. Mike Vaeth called the meeting to order at 7:00PM. The February minutes were approved as corrected.

During committee reports, Mike Keefe (Finance) ended the fiscal year in good shape. Our expenses totaled \$12,985.35 with a net income of \$10,110.65. Good news for building up the account for future roads. Kirk Lattner (Website) reported that the website is being worked on. He will be meeting with Janie to redo some areas. Kirk Bottner (Rules & Policies) reported that he had not gotten any new issues. Kirk did investigate the cost of removable speed bumps and they are expensive and would require removeable before snow plowing. There have been some improvements in incidents of speeding. Paul (Streets & Grounds) reported that he is unable to head this committee due his being out of town so often. It was decided that several board members would assist him with any necessary approvals. He will touch base with the owners of Lot 14 to have them complete an approval form for the new roof that they have installed. Janie will send out a blast email reminding homeowners that an Improvement/Landscaping Approval form must be completed and approved by three board members prior to any work being done. She will include examples of work that must have approval: new roof, changes in exterior paint, additions to the existing house and installation of new flower beds. Kirk L. (Website) will work on the possibility of using a Googleform to expedite approval process. Amy Hall (Social) reported that a welcome basket has been delivered to the new owner on Lot 6.

During the reports of officers, Mike Vaeth (Pres.) shared a letter he received from the Public Service Commission of WV concerning our letter about American Water Company purchase. He also passed around an ad for Neyra Force Asphalt Pavement Sealer as a possible alternate to repaving. Bill had asked Phil Pittsnogle to investigate this process and will report back to the Board. Mike Keefe (Treas.) reported that all dues have been paid and we continue to be able to pay all bills.

Under New Business, all new Board members volunteered to stay in their previous positions.

Under Good and Welfare, Pattie thanked Kirk B. for organizing the Adopt a Spot on Saturday morning. Several bags of trash were collected from our entrance. Amy suggested that the Village hold a Summer Social on June 3<sup>rd</sup> at 5PM in the Deerfield Village Drive cul-de-sac. The rain date will be Sunday, May 4th at 5PM. Pattie offered to supply the beef. Amy will work with Lois Speg to organize the event. A flyer and a blast email will advertise the event to residents. The next regular Board meeting will be on Tuesday, May 2, 7PM at Mike Vaeth's home. There being no further business to come before the board, upon a motion made, seconded, and unanimously approved, the meeting was adjourned at 7:45PM.

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Janie McSwain, Secretary