

Minutes of Meeting of Board of Directors  
of  
Deerfield Village Property Owners' Association, Inc.

A meeting of the board of directors of Deerfield Village Property Owners' Association, Inc. was held at 7:00PM on December 6, 2022 at 21 Blossom View Court, Deerfield Village, Shepherdstown, WV. The following directors were present: Kirk Bottner, Debbie Crouse, Amy Hall, Mike Keefe, Janie McSwain, Bill Speg, Mike Vaeth, and Paul Wilmoth. Kirk Lattner was absent. Bill Sturtevant also attended.

Pres. Mike Vaeth called the meeting to order at 7:00 PM. The November minutes were approved as distributed.

During committee reports, Mike Keefe (Finance) requested to have another person be put on the Finance Committee. The board will consider possibilities and discuss this further in January. He also reported that the payment for our website is due in December. Kirk Bottner (Rules & Policies) reported that he not gotten any issues; however, there were several issues were pointed out. He will address these with the homeowners. Bill Speg (Streets & Grounds) advised that the request to install a generator has been rescinded by the homeowners for Lot 31. The solar install for Lot 33 has been completed to everyone's satisfaction. The project on Lot 3 is moving along. Amy (Social) has delivered a Welcome Basket to the new resident at Lot 37.

During the reports of officers, Janie reported that all dues/budget letters have been mailed. Mike K. reviewed the financial report for November and all bills are being paid for our fiscal year.

Under Old Business, the speeding issue was again discussed. The delivery trucks are the biggest offenders. Speed bumps would pose a plowing issue with damage to our roads. Mike V. will purchase some additional speed limit signs. This will be on the January agenda for further discussion. Mike K. will contact our current lawn mowers and ask that they not mow when it is raining as this results in a sloppy job and grass damage. After discussion, Debbie made a motion to pay the bill to Potomac Landscaping and Masonry from the Tree Cutting line item. Mike V. seconded it and the motion passed.

Under New Business, Bill Sturtevant reported that with the help of 26 homeowner volunteers, 24 trees were planted for the Fall CommuniTree project. The final report to Cacapon Institute has been submitted. Both the CommuniTree project and the BMP project are on for Spring 2023. The board asked Bill to submit the grant proposals for these two projects. Information about the BMP project will be sent to homeowners. Bill had also contacted Phil Pittsnogle for a quote to do the road crack sealing. Phil said he could do it within the next couple of weeks at about the same cost as last year.

Under Good and Welfare, the next meeting will be on Tuesday, January 3, 2023 at 7PM at Amy's home at 424 Deerfield Village Drive. There being no further business to come before the board, upon a motion made, seconded, and unanimously approved, the meeting was adjourned at 7:37PM.

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Janie McSwain, Secretary