

Minutes of Meeting of Board of Directors  
of  
Deerfield Village Property Owners' Association, Inc.

A meeting of the board of directors of Deerfield Village Property Owners' Association, Inc. was held at 7:00PM on November 4, 2022 at 28 Field Crest Drive, Deerfield Village, Shepherdstown, WV. The following directors were present: Kirk Bottner, Debbie Crouse, Amy Hall, Mike Keefe, Kirk Lattner, Janie McSwain, Bill Speg, Mike Vaeth, and Paul Wilmoth. Kristin Bottner and Bill Sturtevant also attended.

Pres. Mike Vaeth called the meeting to order at 7:02 PM. The October minutes were approved as distributed.

During committee reports, Mike Keefe (Finance) presented the proposed 2023 budget which is now based on a fiscal year. Janie McSwain moved we accept the budget as presented by the Finance Committee. Amy Hall seconded the motion and the motion carried. In December, a copy of the new budget will be sent to all residents with the dues letter. Bill Speg (Streets & Grounds) reported there has been progress on the approved request for Lot 33. A request to install a generator has been received for Lot 31. More information is required before discussion. Bill Speg and Paul Wilmoth will contact the owner for this. It was suggested that we look into having the crack sealing done on the road. Bill St. will contact Phil Pittsnogle. Recently in the newspaper some police activity in the Village has been listed. No board member had any information about this. It was suggested that a blast email be sent to the residents requesting that anyone seeing any police activity contact a board member in case safety steps would need to be shared.

During the reports of officers, Mike K. reviewed the financial report for October and all bills are being paid for our fiscal year. Concerns were expressed about the present mowing contract. The work has not been up to standard, mowing in the rain, damage to the existing turf around some trees, and no cleanup of grass cuttings. Mike K. will try to get some other bids for next year.

Under Old Business, Bill Sturtevant reported The CommuniTree planting will be on Saturday, November 5 at 9 AM. The tree holes have been dug and the trees and supplies will be picked up this week. Pittsnogle Paving has done the trail repair. We currently have a 3-year snow removal contract with Potomac Landscaping and Masonry. The company may have to impose a fuel surcharge due to the high cost of fuel at this time.

Under New Business, Kirk reported that he has seen a lot of speeding recently. A discussion for solutions to this problem ranged from three way stop signs, electronic sign registering speed with a warning to slow down, and speed bumps. No solution was agreed upon and it will be discussed again at the December meeting. Bill Sturtevant has been in contact with a resident who has volunteered to coordinate a program to connect residents who need some help with those who could provide it: a ride to a doctor's appointment, assistance putting out garbage/recycle bins, etc. It was suggested that Bill talk with the resident and go over some concerns the board has with this.

Under Good and Welfare, the next meeting will be on Tuesday, December 6<sup>th</sup> at 7PM at Mike V.'s home, 21 Blossom View Court. There being no further business to come before the board, upon a motion made, seconded, and unanimously approved, the meeting was adjourned at 8:12PM.

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Janie McSwain, Secretary