

Minutes of Meeting of Board of Directors
of
Deerfield Village Property Owners' Association, Inc.

A meeting of the board of directors of Deerfield Village Property Owners' Association, Inc. was held at 7:00PM on February 1, 2022 at 49 Rolling Green Court, Deerfield Village, Shepherdstown, WV. The following directors were present: Kirk Bottner, Debbie Crouse, Mike Keefe, Janie McSwain, Bill Speg, Mike Vaeth, and Paul Wilmoth. Amy Hall and Ryan Wilgor were absent. Homeowner Lindy Keefe was present. Bill Sturtevant also attended.

Pres. Mike Vaeth called the meeting to order at 7:02 PM. The January minutes were approved as corrected.

During committee reports, Mike K. (Finance) reported that all (100 per cent) of homeowner dues have been paid. He is in the process of changing us to a fiscal year for reporting financials. Paul (Streets & Grounds) offered to bring his skid loader to address the invasive autumn olive trees. He and Bill Speg will meet to iron out the details.

During the reports of officers, Janie (Sec.) reminded the board that officers and committee chairs need to give a report of their year's activities at the Annual Meeting which will be via Zoom. The voting will be done electronically via Google Form. Debbie will be coordinating this. Mike K. (Treasurer) submitted the January financial report. Our bills continue to be paid. Mike suggested that the board have one contact who can be called should our snow removal contractor have any questions about plowing or putting down salt. Bill Sturtevant volunteered to be that contact.

Under old business, the draft for Guidelines for Solar Panel installations was again discussed. Bill Speg added several items and the Guidelines will be addressed at the April meeting.

Under new business, Bill Sturtevant reported that the Spring BMP grant was approved. 18 homeowners may get up to 4 trees each. Bill has been in contact with Scott Lanham, Potomac Landscaping and Masonry LLC, regarding the tree auguring. Scott has liability insurance and is aware of being careful when digging the holes on property owner's land. He will be using his tractor. Bill will be sending out emails to everyone with the details. Planting will be April 9th. Mike K. has been getting the notices of the Zoning and Planning Board meetings regarding the additional building that the business on Southpaw wishes to erect. Both letters have been posted in the PO kiosk.

Under Good and Welfare, the Annual Meeting will be held via Zoom on Tuesday, March 1, 2022. Letters have been sent out about this meeting and a sign has been posted in the PO kiosk. There being no further business to come before the board, upon a motion made, seconded, and unanimously approved, the meeting was adjourned at 7:39PM.

Janie McSwain, Secretary