

## **Deerfield Village Property Owners' Association, Inc. 2020 Annual Meeting Minutes**

The annual meeting of Deerfield Village Property Owners' Association, Inc. was held at 7:00 p.m. on Tuesday, March 3, 2020 at 49 Rolling Green Court, Deerfield Village, Shepherdstown, WV. President Mike Vaeth called the meeting to order at 7:05PM.

Secretary Jane McSwain read the minutes of last year's annual meeting that were approved as read.

As part of the annual reports, Mike Vaeth gave a brief overview of this past year's activities as President. He thanked the board, the volunteers who mow and care for the mower, those who do trail maintenance, and ones who see to the removal of downed trees. This is all done by those in the Village who volunteer their time and talent. Additional improvements include community tree planting, road crack sealing, resurfacing of some areas of the walking trail and installation of new stone across from the mail kiosk. Mike also reported that the board has worked hard to keep expenses to a minimum, not raise the dues, and still maintain the Village in excellent condition.

Treasurer Mike Keefe went over the income and expenses for the past year (attached), noting that the large expenditures included common area tree removal and mowing, and mower repair/gas. Mowing of the area on Deerfield Village Drive has been backed off to 3 times a month which has netted a large savings. Snow removal was minimal in 2019 and, so far, there has been none in 2020. Mike thanked Jimmy Williamson for the many years he has manage the Village website. He reported that the board hopes to put more into our Money Market and build towards the future road paving when needed.

Finance Chairman Mike Keefe reported that we were in firm financial standing through out the fiscal year 2019. Discussion has been held at several meetings regarding the future condition of the asphalt road in the development including the individual streets. The roads were projected to last 15-20 years and a projected repair cost was approx. \$162,000. Mike asked for any ideas for raising the large funds that will be needed for this.

Rules and Policy Chairperson Kirk Bottner reported that the few complaints he received had all been resolved by informal methods. Kirk reminded all Villagers of the posted 20 mph speed limit on our streets and asked that we stay within that limit and remind any visitors to slow down. He also addressed the large amount of litter by the road and along the trail. There are lots of cigarette butts around the mailboxes and along Deerfield Village Drive. He asked that we all be diligent in keeping our Village neat and tidy.

Head of Streets and Grounds Committee Lisa Vaeth reported that 4 new home building plans were submitted and approved. These were for the last lots in the Village. Several home improvement requests were submitted for landscaping, roof changes, color changes, and fencing. In April, an Adopt-a-Spot was successful and much trash was cleaned from the roads by our entrance. The planting spots for approximately 10 trees through the BMP program were approved. Lisa thanked the numerous volunteers who do so many things to make our Village look clean and tidy, from maintaining our trail, cleaning and shoveling out the mailboxes, mowing the common area, picking up litter along the trail and within the neighborhood, and helping in so many ways to make our community beautiful.

Social Committee Chairperson Amy Hall reported that she and Ryan had delivered 3 baskets to 3 new families. A holiday party was hosted by Ian at his home.

There was no old and unfinished business.

Under New Business, Janie called the official roll to determine those eligible to vote. There were nineteen (19) households present with thirteen (13) represented by proxy. Mike recognized those on the ballot and thanked those retiring members. Jim Linsenmeyer asked if there were any nominations from the floor, hearing none, he asked for the President to ask for a hand vote to accept the slate as presented. This was done and the slate was elected by acclamation. The slate (attached) that elected members for a one year term is as follows: Kirk Bottner, Debbie Crouse, Josh French, Amy Hall, Mike Keefe, Jane McSwain, Teresa Scott, Ryan Wilgor, and Mike Vaeth. The next board meeting will be at 7:00pm Tuesday, April 7<sup>th</sup>.

Bill Sturtevant reported that we were selected for the 2019 Fall Tree Grant and 30 trees were planted along Deerfield Village Drive. The 2020 Spring Tree Grant was successfully applied for and the tree planting date is Saturday, April 4 at 9AM. The rain date will be Saturday, April 13 at 9AM. A reminder email has been sent out and a note has already been posted in the mailbox kiosk.

Debbie gave a presentation about YourBMP project which she headed in the fall with 10 trees being planted. The spring program will be for 24 tree and planting will be done on April 4<sup>th</sup> also. Debbie spoke about the many benefits of planting trees for shade, prevention of runoff, cleaner air, and beauty. She will be emailing the requirements for this program to the participants.

Susan Hall-West asked if there was any interest in having a Yard Sale. She will pursue this.

There being no further business, upon a motion made, seconded and unanimously approved, the meeting was adjourned and refreshments were served.

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Jane McSwain, Secretary