

Minutes of Meeting of Board of Directors
of
Deerfield Village Property Owners' Association, Inc.

A meeting of the board of directors of Deerfield Village Property Owners' Association, Inc. was held at 7:00PM on January 4, 2022 at 425 Deerfield Village Drive, Deerfield Village, Shepherdstown, WV. The following directors were present: Debbie Crouse, Amy Hall, Mike Keefe, Janie McSwain, Bill Speg, Mike Vaeth, Ryan Wilgor, and Paul Wilmoth. Kirk Bottner was absent. Homeowners Lindy Keefe and Pattie Wilmoth were present. Bill Sturtevant also attended.

Pres. Mike Vaeth called the meeting to order at 7:00 PM. The December minutes were approved as distributed.

During committee reports, Mike K. (Tres. & Finance) suggested that a 3-5 year analysis of past expenses be done to access what monies will be required when our roads must be redone. He will work up this and present and send the stats to the Board. Bill Speg (Streets & Grounds) received one request for work on Lot 31. He and Paul Wilmoth visited with the owner to discuss her options and what the board will require before full approval without restrictions will be given for the project. Paul brought up an ongoing problem with dog owners not properly disposing of the waste bags. Some have been thrown over the back fence by the walking path. He asked that an alert be placed on the website, a poster to be put in the PO kiosk and a blast email be sent to all residents. This will be to remind all dog owners that they are responsible for the proper disposal of the waste.

During the reports of officers, Mike Vaeth opened a discussion about the board reimbursing a property owner for lawn damages incurred during the hole auguring for the fall BMP planting. Upon a motion made by Mike V., seconded by Bill Speg and passed unanimously, Bill Sturtevant will be reimbursed as he personally paid the property owner. Janie presented a draft of the Annual Meeting letter. It was approved as presented and the letters will be sent out the end of January. The meeting will be held in person if possible. Zoom will also be available. The voting will be done electronically via Google Form. Debbie will be coordinating this. Mike K. (Treasurer) submitted the December financial report. Our bills continue to be paid.

Under old business, the draft for Guidelines for Solar Panel installations was again discussed. Bill Speg added several items and the Guidelines will be voted on at the February meeting.

Under new business, Bill Sturtevant reported that the final reports for our Fall CommuniTree and our BMP Plantings had been submitted. The application for the Spring BMP grant has been submitted. The application for the Spring CommuniTree grant will be submitted next week. Bill hopes that both grants will be accepted. Bill also discussed the purchase of a community chain saw to replace the old one which is no longer viable. He suggested that a Stihl, 18" bar, easy start chain saw be purchased from Arden's for \$389.00. Mike K. moved to purchase this saw and Bill Speg seconded the motion. It passed. It was also suggested that a limited of people control the use and maintenance of the chain saw. All agreed. Bill thanked Lois & Bill Speg, Paul Wilmoth, Janie McSwain, Steve Campbell, Jason Hall, John Winkel and numerous other Villagers for sawing up and removing the many trees that fallen or died in the compound. All of these volunteers have saved the community a great deal of money!!

Under Good and Welfare, the February 1, 2022 board meeting will be at Janie McSwain's home. There being no further business to come before the board, upon a motion made, seconded, and unanimously approved, the meeting was adjourned at 7:35PM.

Janie McSwain, Secretary