

Minutes of Meeting of Board of Directors
of
Deerfield Village Property Owners' Association, Inc.

A meeting of the board of directors of Deerfield Village Property Owners' Association, Inc. was held at 7:00PM on December 7, 2021 at 21 Blossom View Court, Deerfield Village, Shepherdstown, WV. The following directors were present: Kirk Bottner, Debbie Crouse, Amy Hall, Mike Keefe, Janie McSwain, Bill Speg, Mike Vaeth, and Paul Wilmoth. Ryan Wilgor was absent. Bill Sturtevant was also present.

Pres. Mike Vaeth called the meeting to order at 7:03 PM. The November minutes were approved as distributed.

During committee reports, Mike K. (Tres.) had met with the Finance Committee and he presented a budget for discussion and Board approval. Debbie moved that we accept the 2022 budget with the changes that were discussed. Amy seconded the motion and it carried. Janie will include the 2022 budget with the dues letter. Bill Speg (Streets & Grounds) reported that many dead trees had been removed and the wood taken away. This will be an ongoing process and he thanked those who did the work. It has saved the POA the expense of having an outside contractor do the work. He received an application for the removal of the dead trees between Lot 39 and Lot 40. Lisa Green and the Halls are doing the removal work and then are planting new trees in this common ground. Lot 3 has submitted a request for extensive deck work. The request was approved with the restriction that the homeowner must obtain a variance from the county due to the setback rules. Bill is also investigating the best way to remove the invasive autumn olive bushes behind the PO kiosk. He and Bill Sturtevant are coordinating this.

During the reports of officers, Janie presented a draft of the dues letter. It was approved as presented and the letters will be sent out this week. Mike K. (Treasurer) submitted the November financial report. He will make the changes to the document and resend to the Board members. Our bills continue to be paid.

Under old business, the draft for Guidelines for Solar Panel installations was again discussed. Bill Speg will continue to get more data for the correct wording of the Guideline. This was tabled until the next meeting.

Under new business, Bill Sturtevant asked if the Board wanted him to submit an application to the Cacapon Institute for the Spring CommuniTree grant. The Board requested that Bill do so. The community mower needs to go to Arden's for an end of season check. It was suggested that Arden's also give the community chainsaw a tune up as it is not performing well. Bill will schedule the pickup for these items.

Under Good and Welfare, the January 4, 2022 board meeting will be at Paul Wilmoth's home. There being no further business to come before the board, upon a motion made, seconded, and unanimously approved, the meeting was adjourned at 7: 45PM.

Janie McSwain, Secretary