

Minutes of Meeting of Board of Directors
of
Deerfield Village Property Owners' Association, Inc.

A meeting of the board of directors of Deerfield Village Property Owners' Association, Inc. was held at 7:00PM on November 2, 2021 at 49 Rolling Green Court, Deerfield Village, Shepherdstown, WV. The following directors were present: Debbie Crouse, Amy Hall, Janie McSwain, and Mike Vaeth. Bill Speg, Paul Wilmoth and Ryan Wilgor attended via zoom. Kirk Bottner and Mike Keefe were absent. Bill Sturtevant was also present.

Pres. Mike Vaeth called the meeting to order at 7:10 PM. The October minutes were approved as distributed.

Via email for his committee report, Mike K. (Tres.) will be meeting with the Finance Committee and they will present a budget for discussion and approval at the December meeting. Bill Speg (Streets & Grounds) reported that he received 6 improvement requests for the planting of trees. He also received a request from Lot 3 to clear the common ground behind his house and plant trees. All criteria were met and the requests were approved. Paul discussed the results of the October walk through the Village. Bill S., Paul, and Kirk will meet to decide the best way to contact those homeowners who need to address the needed compliances.

During the reports of officers, Janie reported that a thank you note has been sent to Cornerstone Lawn Services, LLC. The company augured the CommuniTree holes for our planting. They have done this for free for many years!! Check out the photos on our web site. Mike K. (Treasurer) had emailed the October financial report. All items look to be in line with the budget and our bills are paid.

Under old business, Janie presented a draft for Guidelines for Solar Panel installations. One change was made and the draft will be sent out to the Board members for guidance for a final Guideline to be voted on at the December meeting. Bill Speg volunteered to discuss installation techniques with the company who will be installing panels on Lot 47. Bill Sturtevant reported that 24 trees had been planted for the CommuniTree program on common ground. Residents purchased and planted 56 trees for the BMP program. The Village tree planting on October 23 was an outstanding success with 31 homeowners participating! Many thanks to all!!

Under new business, the Board reviewed the sole bid received for plowing our streets during the coming winter. Several other companies had been contacted; however, only one company presented a bid and a Certificate of Liability of Insurance. Mike V. moved and Debbie seconded the motion to accept the bid from Potomac Landscaping & Masonry, LLC. to plow our roads. The motion passed.

Under Good and Welfare, the December 7, 2021 board meeting will be at Mike V. home. There being no further business to come before the board, upon a motion made, seconded, and unanimously approved, the meeting was adjourned at 7:34 PM.

Janie McSwain, Secretary