

Minutes of Meeting of Board of Directors
of
Deerfield Village Property Owners' Association, Inc.

A meeting of the board of directors of Deerfield Village Property Owners' Association, Inc. was held at 7:00PM on June 1, 2021 at 37 Mossy Oak Drive, Deerfield Village, Shepherdstown, WV. The following directors were present: Kirk Bottner, Debbie Crouse, Mike Keefe, Amy Hall, Janie McSwain, Teresa Scott, Mike Vaeth, and Ryan Wilgor. Paul Wilmoth was absent. Bill Sturtevant was also present.

Pres. Mike Vaeth called the meeting to order at 7:05 PM. The May minutes were approved as distributed.

During committee reports, Kirk (Rules & Policies) reported he had had 1 complaint about a trailer being parked on a driveway. He contacted the owner and it will be moved. He also had 1 complaint of on street parking and it is being addressed by the owners. Teresa (Streets and Grounds) had 5 requests for improvements/changes: 4 were approved and one for a deck for Lot 3. She will ask for more details for Lot 3 and remind the owner that a variance from the county is required prior to construction.

During the reports of officers, Mike K. (Treasurer) stated that all items for May are in line with the budget.

Under new business, discussion was held regarding the process of a walk around for covenant compliance. It was decided that a blast email will go out reminding owners that we do have a set of covenants which must be followed and that these documents are on our website should anyone have any questions. Examples of common violations will be listed to include on street parking, leashing of dogs on the trail, and cleanup and properly disposing of dog waste. Janie will prepare a draft of this email for input from the board members. Bill has tried unsuccessfully to contact Nova Pennington for his rates. He never returned the messages. Storm Bennett has increased his rate to \$100 per tree. A friend of Bill's has been very helpful in cutting up dead trees and taking away the debris. He will continue to work with this plan.

Under Good and Welfare, the July 6, 2021 board meeting will be held in person outside at Janie and Bill's home. In case of bad weather, the meeting will be via Zoom. There being no further business to come before the board, upon a motion made, seconded and unanimously approved, the meeting was adjourned at 7:35PM.

Janie McSwain, Secretary