

Minutes of Meeting of Board of Directors
of
Deerfield Village Property Owners' Association, Inc.

A meeting of the board of directors of Deerfield Village Property Owners' Association, Inc. was held at 7:00PM on April 6, 2021 via Zoom, Deerfield Village, Shepherdstown, WV. The following directors were present: Debbie Crouse, Mike Keefe, Amy Hall, Janie McSwain, Teresa Scott, Mike Vaeth, Ryan Wilgor, and Paul Wilmoth. Kirk Bottner was absent. Association members Brian Blusius and Pattie Wilmoth attended. Bill Sturtevant was also present.

Pres. Mike Vaeth called the meeting to order at 7:02PM. The February minutes were approved as distributed.

During committee reports, Mike K. (Finance) reported that Heather Thorn will be in charge of the website going forward. She will be doing a writeup report on the new website and send it to the new Board. Via email, Kirk (Rules & Policies) reported he had had one complaint which has been resolved. He and his sons did a cleanup of the trash on 480. Many thanks to all of them! Teresa (Streets & Grounds) had received 11 request forms: 7 for the BMP tree placements, one for a canopy for Lot 30, a roof replacement for Lot 13, painting of the foundation on Lot 1. The one for extensive planting on the common ground behind Lot 3 will need more information which Teresa will obtain. Amy (Social) reported there were no newcomers to the Village and she offered to get snacks and water for the tree planting.

During the reports of officers, Mike K. (Treasurer) stated that all items for February and March are in line with the budget.

Under unfinished business, Bill reported that the CommuniTree planting had to be rescheduled to this Saturday, April 10th. Emails have been sent out, a flyer and a sign have been posted at the post office.

Under new business, the following board officers and committee chairs were elected: Pres. Mike Vaeth, V-Pres. Debbie Crouse, Sec. Janie McSwain, Treas. Mike Keefe, Finance, Mike K. and Debbie Crouse, Rules & Policy, Kirk Bottner, Streets & Grounds, Teresa Scott, Social, Amy Hall & Ryan Wilgor and ARC, Paul Wilmoth. Heather Thorn has agreed to monitor our website. Bill will meet with Kirk to discuss marking of the dead trees and securing an outside contractor to dispose of them. Bill also had contacted two paving contractors to get bids for the sealing of the road cracks. The bid of \$600 from Pittsnogle Paving was judged to be the one to do the work. Mike K. moved that we accept the bid and have Pittsnogle Paving do the sealing. It was seconded by Mike V. and the motion passed. Mike K. also moved that we accept the path maintenance and repair bid of \$1800 from Pittsnogle and Tersesa seconded it. The motion passed. Bill will contact the company and ask them to do the two projects as soon as possible.

Under Good and Welfare, the procedure for lodging complaints was discussed. Pattie offered to send the document for this process to Mike K. and Heather for posting on the website. A reminder of the procedure will be sent out to all residents. The May board meeting will be via Zoom until further notice; however, we hope to meet in person in June. There being no further business to come before the board, upon a motion made, seconded and unanimously approved, the meeting was adjourned at 7:35PM.

Janie McSwain, Secretary