

Minutes of Meeting of Board of Directors
of
Deerfield Village Property Owners' Association, Inc.

A meeting of the board of directors of Deerfield Village Property Owners' Association, Inc. was held at 7PM on October 6, 2020 via Zoom, Deerfield Village, Shepherdstown, WV. The following directors were present: Kirk Bottner, Debbie Crouse, Mike Keefe, Amy Hall, Jane McSwain, Mike Vaeth and Ryan Wilgor. Teresa Scott and Heather Thorn were absent. Steve & Amy Campbell and Pattie Wilmoth attended. Bill Sturtevant and Shawn Walker were also present.

Pres. Mike Vaeth called the meeting to order at 7:00PM. The September minutes were approved as distributed.

Shawn Walker with Trees 101, LLC, was introduced and he offered to answer any questions regarding the Apple tree management options document which he had constructed. Shawn had sent it to Bill who had forwarded it plus a zonal map of DV to all board members. After some discussion, the Board thanked Shawn for his work and after more in depth discussion, the Board will contact him if needed.

During committee reports, Mike Keefe (Finance) reported that the Finance committee has several suggestions for next year: no increase in dues because of corona virus and the need to develop a separate line item for tree removal. They will finalize their suggestions and submit a report to the board with a proposed budget. Kirk (Rules & Policies) said the broken sidewalk has been repaired. Kirk and Pattie Wilmoth will do a walk around of the Villages as there have been several violations that need to be addressed. Teresa (Streets & Grounds) reported by email that a question about the installation of a cedar shelter with a metal roof has been proposed; however, no official request has been made to her. Mike V. will ask her to get more details. Amy (Social) reported that a welcome basket has been delivered to Lot 46 this week.

Under the reports of officers, Mike Keefe (Treasurer) reported that we are in fine shape and all bills are being paid.

Under old business, Bill S. reported that Saturday, October 31 at 9AM will be the tree planting date and November 7th will be the rain date for the Spring trees, which were not planted due to the virus, and the Fall grant trees. He and Janie will be meeting with Jeff Illif to coordinate a planting plan. An email blast will go out to the Village stating that masks will be required and suggest that families group together for the community tree planting. Cornerstone has proposed a price of \$275 to dig the holes. Janie moved that Cornerstone do this job should Jerry Hockman not be available to dig the holes. Debbie seconded the motion and it carried. Debbie will send out the information for the BMP trees and Bill will coordinate the information for the community trees.

Under new business, the policy for Trick or Treating in the Village was discussed. It was agreed to have it for the Village children only on Saturday, October 31, 6-8PM. Masks will be required and

Villagers who wish to participate should put on their porch light. Pattie offered to post a sign at the post office kiosk. Mike K. will post this on the web site. Mike K. presented the snow removal contract for 2020-2021 from Morgan Lawn & Services. The rates remain the same. Kirk made a motion to accept the contract. It was seconded by Mike V. and the motion passed. Mike K. will contact the company.

Under Good and Welfare, Steve Campbell will be putting together a plan with costs for planting white pines in the area behind his house. He will then present it to the board for discussion. It was noted that the street light at Rolling Green Court is out. Bill S. will contact Potomac Edison to report it. The November 3, 2020 meeting will be via zoom. All future board meetings will be via Zoom until further notice. There being no further business to come before the board, upon a motion made, seconded and unanimously approved, the meeting was adjourned at 7:55PM.

Janie McSwain, Secretary