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Janie McSwain



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Minutes of Meeting of Board of Directors  
of  
Deerfield Village Property Owners' Association, Inc.

A meeting of the board of directors of Deerfield Village Property Owners' Association, Inc. was held at 7PM on August 4, 2020 via Zoom, Deerfield Village, Shepherdstown, WV. The following directors were present: Kirk Bottner, Debbie Crouse, Mike Keefe, Jane McSwain, Teresa Scott, Heather Thorn, Mike Vaeth, and Ryan Wilgor. Amy Hall was absent. Bill Sturtevant was also present.

Pres. Mike Vaeth called the meeting to order at 7:05PM. The July minutes were approved as distributed.

During committee reports, Teresa (Streets & Grounds) reported one approved request by Lot 1 for a front railing to match the rear deck railing. Ryan (Social) reported that a welcome basket was delivered to Lot 1. The new owners on Lot 16 will be welcomed when possible.

Under the reports of officers, Mike Keefe (Treasurer) reported that we are in fine shape and all bills are being paid.

Under old business, Kirk will contact Kristin Stolipher at Charles Town Utility to get an update on the repair of the broken sidewalk near the pump station.

Under new business, Bill S. reported that November 7<sup>th</sup> will be the planting date for the Spring trees, which were not planted due to the virus, and the Fall grant trees. He and Janie will be meeting with Jeff Illif to coordinate a planting plan.

Under Good and Welfare, the September 1 meeting will be via zoom. All future board meetings will be via Zoom until further notice. There being no further business to come before the board, upon a motion made, seconded and unanimously approved, the meeting was adjourned at 7:11PM.



Deerfield Mem...

Janie

