

Minutes of Meeting of Board of Directors
of
Deerfield Village Property Owners' Association, Inc.

A meeting of the board of directors of Deerfield Village Property Owners' Association, Inc. was held at 7PM on June 2, 2020 via Zoom, Deerfield Village, Shepherdstown, WV. The following directors were present: Kirk Bottner, Debbie Crouse, Amy Hall, Mike Keefe, Jane McSwain, Heather Thorn, Teresa Scott, Mike Vaeth, and Ryan Wilgor. Bill Sturtevant was also present.

Pres. Mike Vaeth called the meeting to order at 7:01PM. The May minutes were approved as distributed.

During committee reports, Mike Keefe (Finance and website) stated that he will arrange a zoom meeting for the Finance Committee. Kirk had received no complaints; however, speeding and cigarette butts continue to be issues. He contacted one builder about the 84 Lumber truck speeding and was told it was not for his job site. Kirk then asked that he remind his workers and his contractors about our speed limit. Teresa (Streets & Grounds) reported two requests: Lot 1 for a rear deck. The request had all necessary documents and just needs the three approvals. A request for Lot 3 needed more information. Teresa will follow up on these. Amy and Ryan (Social) have not been able to officially welcome the owners for Lot 1. They will deliver a welcome basket to Lot 1 when things open up.

Under the reports of officers, Debbie asked if board was interested in applying for a Monarch Watch as we have lots of milkweed growing in Deerfield Village. She will research the particulars and report back as the board requested. Mike K. (Treasurer) reported the April financials were corrected and he will resend them to the board. The May (as attached) showed that all bills are being paid. He is concerned about the money that is being used for projects that is unbudgeted. He and Debbie will address that in their Finance Committee meeting. The issue of cutting down dead trees was discussed. This has been done for many years but was not in the budget for this year. Debbie, Kirk, Janie, and Bill will count trees at front entrance that need cutting.

Under old business, Mike K. moved that we allocate between \$1000 and \$1500 for removal depending on the number of dead trees. Mike V. seconded this and it was unanimously approved. Storm Bennett has agreed to cut and remove trees for \$30 per tree. Bill or Kirk will notify Storm about the number and location. Our thanks to Potomac Farms for giving us such a great price on the black mulch for our trees along Deerfield Village Drive. Many thanks to the Board members and other residents who completed the mulching of the trees in record time. Teresa will follow up on the bag worm spraying as it rained on the scheduled day. Kirk brought up the ongoing issue of who was responsible for the broken concrete sidewalk behind Lot 13 and the Charles Town Utility station. Mike V. had sent a letter to Charles Town Utility and they denied doing the damage even though they crossed the sidewalk to access the septic tank when they pumped it out. Mike V. and Kirk will pursue this further as no other heavy equipment has been in that area. The board agreed to have Bill

submit a Fall Grant for 24 trees from CommuniTree. If our application is accepted, these trees would be delivered with our Spring Grant trees which were delayed due to Covid-19.

Under new business, Lot 21 owner requested the board consider paying half of the expense to remove several stumps in the common area behind his house. This was discussed and his request was denied. Mike V. will send a letter with this information to the owner.

Under Good and Welfare, Teresa asked that dog owners be made aware of the doe and her babies behind her house at Lot 13. Janie will send out an email with this information and remind dog owners to keep their dogs leashed. The location of the July 7th meeting will be via Zoom. There being no further business to come before the board, upon a motion made, seconded and unanimously approved, the meeting was adjourned at 8:00PM.

Janie McSwain, Secretary