

Minutes of Meeting of Board of Directors  
of  
Deerfield Village Property Owners' Association, Inc.

A meeting of the board of directors of Deerfield Village Property Owners' Association, Inc. was held at 7PM on April 7, 2020 via Zoom, Deerfield Village, Shepherdstown, WV. The following directors were present: Kirk Bottner, Debbie Crouse, Amy Hall, Mike Keefe, Jane McSwain, Teresa Scott, Mike Vaeth, and Ryan Wilgor. Bill Sturtevant was also present.

President Mike Vaeth called the meeting to order at 7:01PM. The February minutes were approved as distributed.

During committee reports, Teresa (Streets & Grounds) will meet with Lisa to review her duties as the new committee chair. Amy & Ryan (Social) reported that new owners of Lot 1 have not been officially welcomed yet due to Covid-19. They will be once the restrictions have lifted.

Under the reports of officers, Mike K. (Treasurer) reported the March financials (see attached) and stated that all bills are being paid. He also reported that all but one property owner has paid the 2020 dues plus the penalties. Mike will again contact the last owner to remind him of the current dues owed.

Under old business, Bill S. reviewed the three bids for spraying the trail. Mike K. moved that we accept the bid from Cornerstone and to approve two sprayings if needed. Debbie seconded the motion and it carried. Additional money (\$400) can be taken from the Snow & Ice Removal line item. Bill will contact Cornerstone to get a contract for the work. Debbie (BMP Program) and Bill (CommuniTree Program) reported that both programs are on hold as we could not plant April 4 due to restrictions from Covid-19. They are in contact with Cacapon Tree Institute and will update us as necessary.

Under new business, Heather Thorn was nominated and unanimously elected to fill Josh French's slot. We are sorry that Josh did not feel up to serving on the board at this time. Mike K. moved to accept the slate of all of the officers and committee chairs. Debbie seconded the motion and it carried. The new board officers and committee chairs are: Mike Vaeth, Pres.; Debbie Crouse, V.Pres.; Janie McSwain, Sec.; Mike Keefe, Treas.; Finance Comm. Mike Keefe and Debbie Crouse; Rules & Policy, Kirk Bottner; Streets & Grounds, Teresa Scott; Social, Amy Hall & Ryan Wilgor and Web Page, Heather Thorn. Several board members expressed concern about unleashed dogs in the Village and dog owners not picking up after their dogs. Janie will put another sign at the mailboxes and put extra signs along the trail.

Under Good and Welfare, Ryan said he had removed about 100 bag worms from the trees behind Blossom View Court in hopes the trees there will survive. Bag worms are also on the big trees in front of the treatment plant. Several already look dead or are dying. Matt Harvey, a Southpaw neighbor, has been in touch with the Charles Town Utilities Board to ask them to spray. Janie will touch base with him about his success. Kirk and his daughter participated in the Adopt a Spot and picked much trash. Thank you! There being no further business to come before the board, upon a motion made, seconded and unanimously approved, the meeting was adjourned at 7:35PM.

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Janie McSwain, Secretary