

Minutes of Meeting of Board of Directors
of
Deerfield Village Property Owners' Association, Inc.

A meeting of the board of directors of Deerfield Village Property Owners' Association, Inc. was held at 7PM on December 3, 2019 at 37 Mossy Oak Court, Deerfield Village, Shepherdstown, WV. The following directors were present:, Debbie Crouse ,Amy Hall, Jane McSwain, Lisa Vaeth, and Mike Vaeth. Kirk Bottner, Ian Gibson-Smith , Mike Keefe, and Ryan Wilgor were absent. Association member in attendance was: Brian Blusius. Bill Sturtevant was also present.

President Mike Vaeth called the meeting to order at 7:02PM. The November minutes were approved as distributed.

During committee reports, Mike K. (Finance) had emailed the proposed budget prior to the meeting recommending that we consider a 5% increase in dues for 2020 for a total of \$477.00 per household. An in-depth discussion of the proposed budget followed. Debbie Crouse made a motion that we keep the annual dues at \$455 per lot and accept the new proposed budget as attached. Mike Vaeth seconded the notion and it carried unanimously.

Lisa V. (Streets & Grounds) distributed an improvement plan for Lot 30 for a new roof. It was approved. Amy (Social) will be in contact with Ian regarding his offer to host a holiday party for the Village. Details will follow.

Under the reports of officers, Janie presented a draft of the dues letter to be sent out with the 2020 budget. It will be revised to reflect no increase in the 2020 dues. She will send out the letter with the budget this week. Mike K. (Treasurer) was absent; however, he had emailed the November financials (see attached) and reported that all bills are being paid.

Under new business, Bill S. reported that the fall tree planting was well attended and 35 trees were picked up, distributed, and planted by many volunteers. He thanked all who helped with this effort. He and Debbie will coordinate the BMP and the CommuniTree Programs for the spring. Bill will also follow up with a contact at the state roads about the possibility of the state taking over ownership of our roads.

Under Good and Welfare, Mike and Lisa Vaeth offered to host the 7 PM January 7th meeting. There being no further business to come before the board, upon a motion made, seconded and unanimously approved, the meeting was adjourned at 8:00PM.

Janie McSwain, Secretary