

Minutes of Meeting of Board of Directors
of
Deerfield Village Property Owners' Association, Inc.

A meeting of the board of directors of Deerfield Village Property Owners' Association, Inc. was held at 7PM on February 5, 2019 at 37 Mossy Oak Court, Deerfield Village, Shepherdstown, WV. The following directors were present: Kirk Bottner, Debbie Crouse, Mike Keefe, Jane McSwain, Lisa Vaeth, and Mike Vaeth. Mike Bass, Ian Gibson-Smith, and Sidney Lewis were absent. Association members in attendance were: Susan Hall-West, Pattie Wilmoth, and Paul Wilmoth. Bill Sturtevant and Storm Bennett were also present.

The meeting was called to order by the president Mike Vaeth at 7:00PM. The January minutes were approved as distributed. Mike then asked that Storm Bennett, arborist, present his ideas for the Village trees and landscaping. He had walked the trail several times and had a cell map of the site (see attached) with various areas marked. Dead trees could be cut to waist high for \$25 per tree or for \$30 for flush cut with debris dragged to within 30 feet of the downed tree to create bird berms. The fee to put together a proposed plan with areas to be addressed would be \$1000. The board will have to discuss this before approval and we will get back to Storm with our decision.

During committee reports, Mike Keefe (Finance) went over the 2019 lawn maintenance contract. The board requested that he contact Shepherdstown Lawns, LLC to ask if weekly mowings are required for the contract or could we request skipping a week due to weather conditions. Kirk (Rules & Policy) reported that all was quiet. Lisa (Streets & Grounds) stated that an email was sent to Joe Collis concerning the construction trailer sitting at Lot 1 and the trailer was removed.

Under the reports of officers, Janie stated that letters about the March 5 Annual Meeting have been sent out. She also reminded the board that a yearly report from each committee chair and officer would be needed at this meeting. Mike K. (Treasurer) reviewed the January financials (attached) and noted that some figures needed to be corrected. He will email a corrected copy to all. He also reported that all but five property owners have paid their dues. A reminder will be sent out with the addition of late fees as these payments were not made by Feb. 1. Debbie reminded us that we would need to address significant road cracks in the warmer weather.

Under old business or unfinished business, Sidney was absent but Bill reported that Sidney had submitted the Communitree Grant and we should know by Feb. 15th if the grant was approved. Bill stated that Pittsnogle's Paving would be starting the trail maintenance this week. Susan stated she is in conversation with a possible person to coordinate the BMP tree program.

Under new business, the board approved the posting of the proper way to prune crape myrtle that Debbie had suggested as we now have many such trees. Janie will send the site to Jimmy for posting. Elections for a new board will occur at the Annual Meeting. Possible candidates were discussed. At least two new members will be needed as Mike Bass and Sidney Lewis have decided not to run again. Sidney, however, has agreed to continue with the 2019 Tree Grant and other Village tree issues. A blast email was sent out asking for volunteers and a hard copy request was included in the annual meeting letter.

Janie offered to have the March 5th Annual Meeting at her house (49 Rolling Green Court). There being no further business to come before the board, the meeting was adjourned at 8:05 PM.

Janie McSwain, Secretary