

Minutes of Meeting of Board of Directors
of
Deerfield Village Property Owners' Association, Inc.

A meeting of the board of directors of Deerfield Village Property Owners' Association, Inc. was held at 7PM on May 7, 2019 at 475 Deerfield Village Drive, Deerfield Village, Shepherdstown, WV. The following directors were present: Kirk Bottner, Amy Hall, Mike Keefe, and Jane McSwain. Debbie Crouse, Ian Gibson-Smith, Lisa Vaeth, Mike Vaeth, and Ryan Wilgor were absent. Association members in attendance were: Amy Campbell and Lindy Keefe. Bill Sturtevant was also present.

A majority of board members were not in attendance; therefore, the following are notes for the informal meeting that was held. No business was transacted. The April minutes were tabled until the June meeting.

During committee reports, Mike Keefe (Finance) stated that his committee will meet to determine the plan for our roads for paving and sealing of cracks. He will report their findings. Lisa Vaeth (Streets & Grounds) sent her report via email that the Adopt a Spot for Saturday, 27 April was successful due to the assistance of Kirk and Keller Bottner and Lisa Vaeth. Amy Hall submitted a landscaping proposal, which will be passed on to Lisa for approval. There was no report from the Social committee.

Under the reports of officers, Janie (secretary) reported that the filing for the annual report has been successfully done with the WV Secretary of State. Mike K. (Treasurer) reviewed the April financials (attached) and noted that we are in good shape. He also reported that all dues have been paid in full.

Under old business or unfinished business, Mike K. stated that he contacted Shepherdstown Lawns, LLC about the 3 times per month mowing. This change was within the contract guidelines for 2019

Under new business, Bill S. reported that a downed tree on the trail was completely removed and the trail cleared by Steve Campbell. Many thanks to Steve. It was also noted that Amy and Jason Hall planted the landscaping for the circle for Deerfield Village Drive, watered by Lindy Keefe! A request was submitted by Steve Campbell to rent a backhoe to remove 160-200 tree stumps from behind Pathfinder Court as well as other common areas in the development. Steve has volunteered to use the backhoe to remove the stumps and to place the debris behind the walking trail at the south end of the Village. The cost to rent the backhoe is \$459.95. No motion for approval could be made, as there was not a majority of board members in attendance. It was also discussed about spraying the trail. This will be investigated and information will be reported back to the board.

Janie will email Debbie to confirm the June 4 meeting at her house (37 Mossy Oak Court). The informal meeting ended at 7:40 PM.

Janie McSwain, Secretary