

Minutes of Meeting of Board of Directors
of
Deerfield Village Property Owners' Association, Inc.

A meeting of the board of directors of Deerfield Village Property Owners' Association, Inc. was held at 7PM on October 2, 2018 at 49 Rolling Green Drive, Deerfield Village, Shepherdstown, WV. The following directors were present: Mike Bass, Kirk Bottner, Debbie Crouse, Ian Gibson-Smith, Sidney Lewis, Jane McSwain, Lisa Vaeth, and Mike Vaeth. Mike Keefe was absent. Association members in attendance were: Susan Hall-West and Jim West. Bill Sturtevant also was present.

The meeting was called to order by the president Mike Vaeth at 7PM. The August and September minutes were approved as distributed.

During committee reports, there was no Finance report as Mike Keefe (Finance) was absent. It had been discussed that we would not accept the bid from Sustainable Solutions as it was more than we could handle at this time. Bill will contact them about the decision. Mike V. asked for volunteers to assist Mike K. with the Budget planning. Ian and Debbie volunteered. Kirk (Rules & Policy) reported that he had received one complaint. A letter will be drafted to the owners on Lot 24 regarding their dogs. Lisa (Streets & Grounds) reported she had received 7 requests for tree placements and 2 for door painting. All were approved as submitted. Ian (Social) reported that all newcomers except Lot 33 have been welcomed. He will see them as soon as possible. Sidney (Arborist) reported he had gotten the must do list from Cacapon for the trees to be planted on October 27th. All preparations for that day are in the works and a timeline is in place. Sidney will be sending out reminder emails, as we need more volunteers this year. He hopes to involve more of the young people in the neighborhood. Debbie will assist with this. He reminded us that the established trees will need to have the suckers removed, plastic mesh placed around the trunks, and mulch put down. Bill and Jamie will check with Potomac Farms for their lowest price. November 10th will be the mulch date. A reminder will be sent out. There were no ARC submissions.

During the reports of officers, Janie reminded everyone that the 2019 budget must be approved during the November meeting as it must go out with the dues letter in December. Debbie and Ian volunteered to assist Mike K. with the budget planning. The September financial report was discussed as Mike K. had distributed it prior to the meeting.

Under old or unfinished business, Lisa suggested that the fencing guidelines be amended to state specifically that no dog runs or kennels be permitted. Debbie said she would work on that for the November meeting.

Under new business, Mike K.'s request for funds from the POA to assist him with the clearing of the area behind his home, Lot 45 was discussed. The POA has not allocated such funds in the past other than some money to Ian toward the planting of trees for a sound barrier along the trail by Rt. 480. No funds will be allocated for the clearing work. We do appreciate all of the Keefe's hard work. As he was absent, Steve Campbell's suggestion of a stump grinder rental was tabled until November. The recurring issue of speeding in the Village was discussed. The board is considering the installation of speed bumps. This would necessitate assessing each property owner for the cost. It was suggested that a sign be put at the mail boxes informing owners of this possibility, asking all to inform everyone in each household of the seriousness of speeding. A blast email will also be sent. Repair on the walking trail will wait until the weather is better as the rain negates all improvements. Janie presented the new snow removal contract from Morgan Lawn & Services. Lisa made a motion to approve the contract. It was seconded by Kirk and all approved. Janie will contact Justin Morgan.

The community lawn mower has to be sent to Arden's for repair. Bill presented the statics for repair versus purchasing a new one. Our mower has been used gently and should last another 2-4 years more according to Arden's. It was decided to repair the mower and have the annual maintenance done at the same time. The issue of political signs in the Village was discussed. Deerfield Village is a private community with By-laws. Article 6, Section 3 states that "no sign or billboard of any kind shall be displayed to the public view..".

Kirk offered to have the November 6th meeting at his house (28 Field Crest Court). There being no further business to come before the board, the meeting was adjourned at 8PM.

The new neighbors, Fran and John Dzugan, from Lot 33 joined us for refreshments! Welcome!

Janie McSwain, Secretary