

Minutes of Meeting of Board of Directors  
of  
Deerfield Village Property Owners' Association, Inc.

A meeting of the board of directors of Deerfield Village Property Owners' Association, Inc. was held at 7PM on July 3, 2018 at 37 Mossy Oak Court, Deerfield Village, Shepherdstown, WV. The following directors were present: Kirk Bottner, Debbie Crouse, Janie McSwain, Lisa Vaeth and Mike Vaeth. Mike Bass, Ian Gibson-Smith, Mike Keefe, and Sidney Lewis were absent. Association member in attendance was Paul Wilmoth. Bill Sturtevant also attended.

President Mike Vaeth called the meeting to order at 7:00 PM. Janie had distributed the June minutes prior to the meeting. They were approved as distributed.

During the committee reports, Mike Keefe (Finance) was absent so no report was given. Kirk (Rules & Policy) reported he had noted no progress on one complaint and would follow up with the lot owner. Lisa (Streets & Grounds) said four landscaping requests were presented and approved. Building plans for Lot 36 were reviewed again. Lisa had requested and received more information; however, she had more concerns. She again suggested that builders be required to attend the board meeting after plans are submitted to allow the ARC and the Board to have any questions or concerns addressed at that time. She will send letter to both new lot owners requesting a face to face with them prior to the August meeting about building issues. Ian (Social) emailed that he had welcomed the new neighbor (Susan Journall) for Lot 46. Bill Sturtevant, Janie McSwain, and Sidney Lewis (Arborist) have marked the trees for Nova Pennington to remove. He has increased his price to \$30 per tree and we will be able to remove only 84 in 2018 due to money allocated for this project. Bill reported that he has been in contact with Nova and hopes to have the removal start soon. Three board members and Bill S. also met with James Remuzzi from Sustainable Solutions about creating a long-range land management plan for the Village. The Board asked that he attend our August meeting. There was no treasurer's report.

During Old Business, Debbie will call Jefferson Utilities about the faucet on Mossy Oak Court and report her progress in August. The comments received from owners regarding the approval of the Resolution Number 6 were discussed. It was agreed to lower the bond amount to \$2500. Several word changes were made and a revised draft will be sent out to board members. Lisa will include this issue in her letter to the lot builders requesting a meeting with them.

Under New Business, there was a discussion about the use of the Jefferson County Utilities gravel road off of Deerfield Village Drive. Bill will send an email to all of the volunteer mowers regarding the use of this road and the need to have the chain across the road remain in place when road is not being used. Lisa asked if we had any Boy Scouts who could work on the trail maintenance for service hours. This is one of the items the Wilmoths had done but now could not. She will investigate this. The list also included the painting of the Village signpost and this has been done. The condition of the community mower was discussed and a new one is not needed now but we must be aware of that expenditure perhaps in the near future.

Under Good and Welfare section, Janie offered to have the August 7 meeting at her home. There being no further business to come before the Board, the meeting was adjourned at 8:08PM.

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Janie McSwain, Secretary