

Minutes of Meeting of Board of Directors  
of  
Deerfield Village Property Owners' Association, Inc.

A meeting of the Board of Directors of Deerfield Village Property Owners' Association, Inc. was held on February 6, 2018 at 67 Rolling Green Court, Deerfield Village, Shepherdstown, WV. The following directors were present: Kirk Bottner, Clint Chiplinski, Erdem Ergin, Susan Hall-West, Mike Keefe, Janie McSwain, Sidney Lewis and Mike Vaeth. Absent was: Mike Bass. Association members in attendance were: Joan Ergin, Bill Sturtevant, and Jim West.

President Mike Vaeth called the meeting to order at 7:08 p.m. The minutes from the previous meeting were approved as distributed.

Committee Reports:

Mike Keefe (Finance Committee) distributed his report for the year to be presented at the Annual Meeting (attached)

Kirk Bottner (Rules and Policy) received one complaint concerning a trash can being outside, and not in the garage. He will follow up on it.

Susan Hall-West (Streets & Grounds) reported there was a corner bed landscaping proposal for Lot 31 and an entire yard proposal for Lot 40. Both were approved. Change of paint colors for Lot 46 was also approved.

Sidney Lewis (Arborist) will be meeting with Bradley Chandler who cuts trees on Deerfield Village. All debris must now be removed. A new liability release is to be discussed with him. Sidney moved that we have a yearly release of Liability signed which included the new debris removal clause. Clint seconded it. The motion carried.

Treasurer Erdem Ergin presented the financials for January (see attached). There are still 6 Members who have not paid their dues (Lots 30, 40, 15, 13, 21, and 24). Erdem has contacted each once by phone.

Old Business: Paul reported by email that the mower has been serviced, repaired, and returned to the shed.

New Business: Janie reported that the Annual Meeting reminder has been sent and a blast email will be sent closer to the date. The slate for 2018 was discussed and eight of the nine slots are covered. Mike V. will contact one more person to confirm his intentions. Janie reminded the board that a year's report is to be given by each officer and committee chair at the annual meeting.

Susan presented an update on the new builds for Lot 41 (Jamie Davis) and several of Joe Collis' lots. Some board members expressed concern that we will not have an experienced person to check these plans. This will be an ongoing situation, as Paul does not wish to be involved moving forward. Jim West suggested that we are really looking at the plans and aesthetics of a proposed house not the blueprints; therefore, a builder or architect should not be needed.

Since there was no further business, the meeting was adjourned at 8:30 p.m.

Next meeting will be on the Annual Meeting on March 6<sup>th</sup>, 7PM at 49 Rolling Green Court.

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Janie McSwain (Secretary)