

Minutes of Meeting of Board of Directors
of
Deerfield Village Property Owners' Association, Inc.

A meeting of the board of directors of Deerfield Village Property Owners' Association, Inc. was held on August 1, 2017 at 21 Blossom View Court, Deerfield Village, Shepherdstown, WV. The following directors were present: Mike Bass, Kirk Bottner, Erdem Ergin, Susan Hall-West, Mike Keefe, Sidney Lewis, Janie McSwain, and Mike Vaeth. Clint Chiplinski was absent. Association members in attendance were Joan Ergin and Pattie Wilmoth. Bill Sturtevant also attended.

President Mike Vaeth called the meeting to order. Janie read the July minutes that were approved as read.

During the committee reports, Kirk said most of the residents who received violation letters have addressed the problems. Debbie called and they will be replacing their missing shingles. However, there has been no response from the owners of Lot 19 concerning the condition of their fence. Kirk will write another letter stating a time limit for addressing their fence. Kirk has been picking up cigarette butts as he walks the trail. A sign may be necessary reminding people to pick up their refuse. No trash problems have been noticed with the building sites of Lots 33, 40 or 46. Susan presented her written reports for June and July (attached). Volunteers mulched about 70 of our Village trees in June. Future mulching of the Village trees will be addressed as needed. Several homeowners have submitted forms for property improvements or landscaping. All have been approved. Three owners have planted trees in the common areas. Susan reported having spent much time trying to obtain board members signatures on approval forms. We all will try to be more responsive to her requests. A mailbox for approval forms was approved for Susan's door. A potential problem with the covers on the Jefferson PSD drains was discussed. Janie offered to call the office and ask them to inspect all covers. Mike Bass will welcome the new neighbors of Lot 13.

As part of the officers' reports, Erdem presented the financial report for July (attached).

The Old or Unfinished Business part of the meeting dealt the Board's response to a letter sent by Christopher Stroeck who is representing the owners of Lot 11 (attached). An email notice was sent to all property owners to remind them that pet cats that go outside need to be collared and have an owner identification tag (attached). The owners of Lot 18 have worked on their fence but it still is not finished. Mike V. will follow up with another letter.

Under the New Business section, the procedure for POA violations was discussed and any complaints should be brought to the board either in person or by letter.

Under Good and Welfare section, Pattie Wilmoth offered to hold the September meeting at her home. There being no further business to come before the Board, upon a motion made, seconded and unanimously carried, it was adjourned.

Janie McSwain, Secretary