

Minutes of Meeting of Board of Directors  
of  
Deerfield Village Property Owners' Association, Inc.

A meeting of the board of directors of Deerfield Village Property Owners' Association, Inc. was held on December 6, 2016 at 43 Blossom View Court, Deerfield Village, Shepherdstown, WV. Members of the Board of Directors who were present: Don Barth, Kirk Bottner, Debbie Crouse, Erdem Ergin, Janie McSwain and Mike Vaeth. Mike Bass, Sidney Lewis, and Heather Thorn were absent. Paul Wilmoth was present as developer. Susan Hall-West, Bill Sturtevant, Charlene McCray, and Pattie Wilmoth were also present.

President Mike Vaeth called the meeting to order. Janie read the November minutes that were approved as read.

In the committee reports, Kirk reported that there were no issues this past month. Debbie presented a request from the owners of Lot 35 to erect a fence around their back yard. It was approved.

As part of the officers' reports, Mike V. and Janie stated that they had nothing to report. Erdem reviewed the financial report (attached), which indicates we are in good shape with the budget and expenses.

During Old or Unfinished Business, Debbie presented the rewording of the Policy Resolution Number Three A (3A) concerning the Non-Common Area Trees and Shrubs. It was approved. The secretary will keep the original, Kirk will keep a copy in the Operations Manual and Janie will also send a copy to Jimmy for updating of the web site. Pattie read the response from Suzanne Lawton, PSD Director (attached). As Sidney was absent, Janie shared the email he had received from Nova Pennington that more dead trees will be cut down in December (attached). Janie also reported that Sidney has been in contact with Tanner Haid about the Spring 2017 Tree Grant from Cacapon Institute (attached). The board is in favor of applying for a mixed-24 kit with 12 shade trees to be planted in the open area across from the intersection of Deerfield Village Drive and Field Crest Court. The remaining 12 flowering trees would be used to replant trees that failed to establish from previous CTree plantings along Deerfield Village Drive. The board was not in favor of the placement of future CTree projects proposed by Tanner as any plantings by our entrance would block seeing oncoming traffic and would be a hazard. The area in the back section along Deerfield Village Drive is the only level section in the Village and may be used for a future project. Erdem presented the 2017 budget, which was approved. Janie will include a copy with the dues letter to be sent out the end of December.

Under the New Business section, the explanation of how trees were selected for removal will be tabled until the next meeting.

Under Good and Welfare section, Mike V. offered to hold the January meeting at his home. There being no further business to come before the Board, upon a motion made, seconded and unanimously carried, it was adjourned.

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Janie McSwain, Secretary