

Minutes of Meeting of Board of Directors
of
Deerfield Village Property Owners' Association, Inc.

A meeting of the board of directors of Deerfield Village Property Owners' Association, Inc. was held on November 1, 2016 at 482 Deerfield Village Drive, Deerfield Village, Shepherdstown, WV. There were present the directors as follows: Don Barth, Mike Bass, Kirk Bottner, Erdem Ergin and Mike Vaeth. Debbie Crouse, Sidney Lewis, Janie McSwain and Heather Thorn were absent. Paul Wilmoth was present as developer, and Pattie Wilmoth was present as the substitute secretary. Association member in attendance was Susan Hall-West.

President Mike Vaeth called the meeting to order. Pattie read the October minutes that were approved after a correction was made.

In the committee reports, Erdem presented the proposed budget. After discussion on a couple recommendations, it will be presented again at the next meeting. Kirk reported that there were no issues this past month. Mike Bass said he would possibly have a social committee meeting to decide on a date for a holiday event.

As part of the officers' reports, Mike V. said he was in the process of ordering a road sign to replace the one we have used the last few years to remind members about the board meetings. Erdem reviewed the financial report (attached) which indicates we are in good shape with the budget and expenses.

During Old or Unfinished Business, Pattie read an email (attached) she had written to Suzanne Lawton, Director of the Public Service District (PSD) encouraging the completion of cleanup and mowing in the drip field areas that had been promised by the PSD earlier in July. She then read the response from Ms. Lawton (attached). The directors encouraged Pattie to write a response thanking the PSD for the work in progress to clean-up the drip fields. She could explain that the village also uses its available resources to attend to dying trees and problem foliage areas. Debbie's help will be sought to determine who planted the ornamental grasses around the pump station and who should maintain or remove them. Paul shared that he will contact Raymond Hoak, sealing contractor to do a couple minor repairs needed on the village roads.

Under the New Business section, the explanation of how trees were selected for removal will be tabled until the next meeting.

Under Good and Welfare section, Susan Hall-West offered to hold the December meeting at her home. There being no further business to come before the Board, upon a motion made, seconded and unanimously carried, it was adjourned.

Pattie Wilmoth, Substitute Secretary