

Minutes of Meeting of Board of Directors  
of  
Deerfield Village Property Owners' Association, Inc.

A meeting of the board of directors of Deerfield Village Property Owners' Association, Inc. was held on May 3, 2016 at 21 Blossom View Court, Deerfield Village, Shepherdstown, WV. The following directors were present: Don Barth, Kirk Bottner, Debbie Crouse, Erdem Ergin, Sidney Lewis, Janie McSwain and Mike Vaeth. Heather Thorn and Mike Bass were absent. Paul Wilmoth was present as developer, and Pattie Wilmoth was present as a Homeowner. Bill Sturtevant also attended.

President Mike Vaeth called the meeting to order. Janie presented the April minutes that were approved as corrected.

In the committee reports, Kirk reported that letters concerning the removal of dead trees from several lots were sent and so far some owners have complied but two have not. He will follow up on these. He also received complaints from an owner on Pathfinder Court. One issue will be resolved shortly and Kirk needs to gather more information concerning the other two complaints and will report his findings at the next meeting. For the Streets and Grounds report, Debbie mentioned that she had received three requests: making a sunroom from the screened porch for Lot 16 and the addition of a screened porch & planting of a kidney shaped landscape area for Lot 17. Both were approved. No report for social as Mike was absent.

As part of the officers' reports, Janie stated that the Annual filing for our Association has been submitted and accepted by the Secretary of State. Erdem presented the financial report and stated that we are still waiting on payment of annual dues from two property owners. Certified letters have been sent. Kirk will make personal visits to the owners. Patti presented mowing bills and bills for new tires for the John Deere as the original were in sad shape. The new ones are filled with foam so we should not be having any more flat tires. Erdem stated we are in good financial shape with \$1787.00 in the checking account, \$43,460.00 in the Money Market and petty cash remains at \$25.00.

During Old or Unfinished Business, thoughts were again shared about using trees as a boundary. Debbie had drafted a proposed resolution. After discussion she will rework it for June's meeting. She asked that any further suggestions be emailed to her.

Under New Business, It was reported that volunteers planted 24 flowering trees along Deerfield Village Drive. Tanner Haid from the Cacapon Institute that manages the WV Project CommuniTree as well as Matt Pennington from Eastern Panhandle Planning and Development Council (Region 9) attended the planting exercise. This is the third year Deerfield has received grants from CommuniTree. Janie will send notes to both Matt and Tanner thanking them for all of their assistance. After much discussion, a motion was made and passed to pay Cecil Perkins \$494 to repaint the yellow centerline on Deerfield Village Drive. Mulch will now be needed around some of the established trees. Patti had checked on prices for bags and hopefully a donor will be found for this. Keller Bottner has offered to assist in placing the mulch.

Under Good and Welfare section, Debbie Crouse offered to hold the June meeting at her home. There being no further business to come before the Board, upon a motion made, seconded and unanimously carried, it was adjourned.

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Janie McSwain, Secretary