

Minutes of Meeting of Board of Directors Deerfield Village Property Owners' Association, Inc.

A meeting of the board of directors of Deerfield Village Property Owners' Association, Inc. was held on June 7, 2016 at 37 Mossy Oak Court, Deerfield Village, Shepherdstown, WV. There were present the directors as follows: Don Barth, Kirk Bottner, Debbie Crouse, Erdem Ergin and Sidney Lewis. Mike Bass, Janie McSwain, Heather Thorn and Mike Vaeth were absent. Paul Wilmoth was present as developer, and Pattie Wilmoth was present as the substitute secretary.

Vice president Don Barth, called the meeting to order. Pattie did not have the May minutes available to be read. They will be presented at the July meeting along with the June minutes.

In the committee reports, Kirk reported that all the dead looking trees or bushes had been removed or were in the process of removal. For the Streets and Grounds report, Debbie mentioned that the line in the road had been painted.

As part of the officers' reports, Erdem reviewed the financial report and stated that we are still waiting on payment of annual dues from one property owner. Kirk plans to stop by to speak with them soon.

During Old or Unfinished Business, the owner of Lot 12 submitted a change form of sorts to cover the door that had been added to his back porch. Debbie will review the rewording of tree guidelines for the next meeting. Paul picked up the mulch for the older trees in the village. Sidney, Bill and Janie graciously donated their time to spread the mulch.

Under New Business, an email note from Jimmy Williamson was presented that listed the fees associated with maintaining the website for the village. Kirk moved that it be renewed for five years at the fee of \$180. The motion was unanimously carried. Sidney offered to contact Jim Bauer about the grant for the fall tree planting. Paul wants to spray the trail for weeds. Debbie made the motion that passed to approve the trail spraying after notice had been posted for the property owners. Sidney asked if a maintenance contract for the mower was available. At this time, no one knows of the availability of one.

Don expressed his concern that it is not officially stated in the By-laws that the Board follows Robert's Rules of Order to conduct its business at meetings. Other members voiced their thoughts that business was conducted in an orderly manner and were unaware that it was necessary to have that stated in the recorded documents. Further discussion and decision-making may occur when more board members are present.

Under Good and Welfare section, Sidney shared a letter about the progress of the new library for Shepherdstown. Pattie and Paul offered to hold the July meeting at their home. There being no further business to come before the Board, upon a motion made, seconded and unanimously carried, it was adjourned.

Pattie Wilmoth, Substitute Secretary