

Minutes of Meeting of Board of Directors

of

Deerfield Village Property Owners' Association, Inc.

A meeting of the board of directors of Deerfield Village Property Owners' Association, Inc. was held on August 4, 2015 at 24 Pathfinder Court, Deerfield Village, Shepherdstown, WV. There were present the directors as follows: Jim Bauer, Kirk Bottner, Debbie Crouse, Erdem Ergin, Sidney Lewis. Don Barth, Mike Bass, Patrick Bonacorda and Janie McSwain were absent. Paul Wilmoth was present as past president, and Pattie Wilmoth was present as the substitute secretary.

Due to the absence of both the president and vice president, the treasurer Erdem Ergin called the meeting to order. Pattie asked for an approval of the June minutes, since there was not a quorum at the July meeting. They were approved. Then she read the notes that were taken at the July meeting. She will make the changes to reflect that it was not an official meeting.

During the treasurer's report, Erdem gave credit to Devin for the methods he had used to set up the treasurer's records. He plans to continue using the same procedures. The MMDA account has a balance of \$38,848.49, and the checking account has a balance of \$1,000.21. (Report attached) He indicated a desire to organize the last ten years of records that had been given to him in a large cardboard box. Pattie offered to give Erdem a copy of the record retention guidelines she uses from the IRS and those from her accountant to aid in his organization.

During Old or Unfinished Business, Kirk reported that he had surveyed the village for covenant violations. After Debbie has a chance to give her opinion on the list, letters will be mailed to encourage property owners to comply. Jim said he would discuss with Terry the possibility of their managing the community yard sale and would notify villagers by email. Paul reported that he had sprayed the walking trail.

During New Business, Debbie reported mower problems to Paul who said he would check on the repair. Sidney expressed a desire to have more mowing done in the front entrance to help beautify the development and make it appear more inviting. The board members agreed that it was indeed worth having Morgan Lawn Services estimate the cost for the extra mowing and trimming. Paul will check with Justin Morgan and report to the board in September. Devin was unanimously approved to be the finance committee chairperson for the remainder of the year.

Under Good and Welfare section, Janie had earlier informed Pattie that she would host the next meeting on September 1st. There being no further business to come before the Board, upon a motion made, seconded and unanimously carried, it was adjourned.

Pattie Wilmoth, Substitute Secretary