

# **Minutes of Meeting of Board of Directors**

of

Deerfield Village Property Owners' Association, Inc.

A meeting of the board of directors of Deerfield Village Property Owners' Association, Inc. was held on February 3, 2015, at 482 Deerfield Village Drive, Deerfield Village, Shepherdstown, WV. There were present the directors as follows: Don Barth, Mike Bass, Jim Bauer, Kirk Bottner and Paul Wilmoth. Debbie Crouse, Sidney Lewis, Devin McCreery and Jane McSwain were absent. Pattie Wilmoth was present as the substitute secretary.

Paul called the meeting to order. Pattie presented the January minutes, which the paper copy had been mistakenly left at home, with the technological help of Mike Bass. The minutes were approved as read from his smart phone.

During the committee reports, Kirk reported that no problems had occurred at all from the Rules and Policy aspect of the village.

For officer reports, Paul commented that he had plowed the very light snow that had fallen to prevent icing and future problems. The treasurer's report was sent electronically before the meeting to board members by Devin.

During Old or Unfinished Business, Jim reported that the tree grant had been submitted, and he was waiting for the status. Pattie offered as substitute secretary to mail second notices to members who had not paid dues as documented in Devin's report.

During New Business, Paul reviewed the agenda for the annual meeting next month and reminded committee chairpersons to prepare annual reports to present. The Board is still in search of one more member to serve next year to fill the ballot at the annual meeting.

Under Good and Welfare section, Paul reminded all that Jane had offered to host the annual meeting on March 3<sup>rd</sup>. There being no further business to come before the Board, upon a motion made, seconded and unanimously carried, it was adjourned.

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Pattie Wilmoth, Substitute Secretary