

Minutes of Meeting of Board of Directors

of

Deerfield Village Property Owners' Association, Inc.

A meeting of the board of directors of Deerfield Village Property Owners' Association, Inc. was held on January 6, 2015 at 43 Blossom View Court, Deerfield Village, Shepherdstown. There were present the directors as follows: Don Barth, Mike Bass, Kirk Bottner, Jim Bauer, Debbie Crouse, Jane McSwain, and Paul Wilmoth. Sidney Lewis and Devin McCreery were absent. Bill Sturtevant was also present.

Paul called the meeting to order. Jane presented the minutes for the December meeting that were approved as read.

During the committee reports, nothing for Finance report as Devin was absent. Kirk reported no activity for Rules & Policy. Debbie said there had been no activity for Streets & Grounds; however, she said that the Vigils had a major sewer line break and are having outside work done. Mike reported for the Social that the children's candy cane walk was not held; however, a lovely party was held at his home on Dec. 20th and 10-13 families attended from the community. Santa visited to the enjoyment of the children who were present.

During the officers' reports, Paul spoke about the letter all homeowners received from Potomac Edison concerning insurance for exterior electrical line problems. All of Deerfield's lines are underground so no one should have any problems. Jane reported that the Annual Dues letter with the budget attached went out on 12/20/14. Sidney will be asked to send out a "save the date" for the Annual meeting. No report from the Treasurer: however, see the attached for his email.

During Old or Unfinished Business, Kirk presented the Release of Liability that should be signed and on file for anyone who comes into Deerfield and cuts and removes wood. Kirk agreed to talk about the Arboreal Policy at the Annual meeting in March. Mike has nothing planned in the near term for social but will be in conversation with Sidney.

During New Business, Jim has the paperwork for the Community Tree Grant almost completed and he will submit it when finished. We discussed which package of trees should be ordered and agreed to continue with another package of 24 Flowering trees be selected as Jim's suggested. Jane presented the Annual meeting documents that will be mailed out no later than 30 days prior to the March 3rd meeting.

Under Good and Welfare section. the next meeting will be on February 3rd at Don Barth's house, 482 Deerfield Village Drive. There being no further business to come before the Board, upon a motion made, seconded and unanimously carried, it was adjourned.

Submitted by Jane McSwain, Secretary