

Minutes of Meeting of Board of Directors

of

Deerfield Village Property Owners' Association, Inc.

A meeting of the board of directors of Deerfield Village Property Owners' Association, Inc. was held on December 2, 2014, at 49 Rolling Green Court, Deerfield Village, Shepherdstown. There were present the directors as follows: Mike Bass, Don Barth, Jim Bauer, Debbie Crouse, Sidney Lewis, J.C McSwain, and Paul Wilmoth. Kirk Bottner and Devin McCreery were absent. Woodie Diamond and Pattie Wilmoth were also present.

Paul called the meeting to order. JC presented the minutes for the November meeting that were approved as read.

During the committee reports, Debbie said there had been no activity for Streets & Grounds and Social Committee Chair, Mike Bass, reported that the children's candy cane walk will be held on December 20th, 11AM-Noon.

During the officers' reports, Paul had not received any phone calls and JC said she has drafts of the Dues letter and the Annual meeting letter. These will be discussed under New Business.

During Old or Unfinished Business, Paul checked with the village's insurance agent about allowing individuals to come into the orchard to cut trees. We will need to put together a release to be signed by anyone who wishes to come on property and cut trees. Wildwood Services (Bradley Chandler) has been hard at work and he had his own liability form and it is on file. A blast email to the Village will be done to alert everyone to stay clear of him using a chain saw.

The Arboreal policy was discussed and approved and will be in effect for the calendar year 2015. It was suggested that Kirk could present it at the Annual Meeting and take any questions. After the success of the tree planting session, Jim said that the village can apply for another grant in the spring. He will submit it as soon as it is available. A tree-planning scheme may be required this time. A motion was made to have the \$1500 matching funds available should we not have enough in kind work. The motion was seconded and passed.

During New Business, Paul announced that Devin prepared the annual budget for approval. After much discussion, it was approved with a dues increase to \$414 per lot. The budget will be included in the dues letter to be sent to homeowners before the close of the year. Sidney requested that a presentation about the new library be included in the Annual Meeting. This was approved. The Annual Meeting letter was discussed.

Under Good and Welfare section. the next meeting will be on January 6th at Jim Bauer's house, 43 Blossom View Court There being no further business to come before the Board, upon a motion made, seconded and unanimously carried, it was adjourned.

Submitted by J C McSwain, Secretary