

Minutes of Meeting of Board of Directors  
of  
Deerfield Village Property Owner's Association

A meeting of the board of directors of Deerfield Village Property Owners' Association, Inc. was held on November 5, 2013, at 24 Pathfinder Court, Deerfield Village, Shepherdstown. There were present the directors as follows: Mike Bass, Clint Chiplinski, Debbie Crouse, Austin Hovermale, Sidney Lewis, Devin McCreery and Paul Wilmoth. Jim Bauer and J.C. McSwain were absent. Pattie Wilmoth was also present.

Paul called the meeting to order. Pattie, substituting for J.C. presented the minutes for the October meeting that were approved as read.

During the committee reports, Austin, chair of Rules & Policies Committee, presented a draft copy of a document entitled "Proposed Matching Fund Arboreal Policy" (attached). He asked board members to take a look at it before the next meeting and be ready to offer changes if needed. Debbie reported that no requests had been submitted for approval by the Streets and Grounds Committee. As part of the Social Committee, Mike Bass reported that he had delivered several welcome baskets to new residents of the village. He passed around a picture of a completed basket that was admired by the Board. Co-chair, Sidney Lewis, was thanked by Paul for sending out the communication by e-mail to the villagers about our tree problem and the notice for Halloween Trick-or-Treating. Sidney shared a pictorial map of the village with owner identification for houses. Paul also asked Sidney to send out a reminder to the village about the Boy Scouts' food drive that was to take place the coming weekend.

Paul described pranks that had occurred in the village recently. A couple males in an older model pick-up truck have been banging on doors or ringing doorbells and then running up. They run the truck at high speeds when exiting onto Rt. 480. One evening, rocks that line the drain pipe on Field Crest Court were thrown onto Deerfield Village Drive. A neighbor walking her dog called the Sheriff's Department. Paul spoke to the deputy when he arrived to advise him of the pranks that had occurred. Paul asked that Board members keep a watch out for their return and try to get a license plate number to turn in to the Sheriff's Office..

The treasurer's report was presented by Devin. We are well within budget in all areas. The checking account balance was \$660.16 and money market balance was \$22,052.24. Petty cash remains at \$20.65.

During Old Business, Paul reported that he had moved the mirror on the hill crest at the entrance of Deerfield Village to a post to test its effectiveness. Several comments followed about the mirror perhaps not being big enough to provide the view that was expected. Mike offered to research more about other types of mirrors. Paul explained that some landscaping had been completed. Paul and Pattie bought 30 trees at an action at Sunny Meadows Nursery in Maryland. Wilmoth Construction Company, Inc. paid for the trees to be installed by Outside Living Scapes, LLC, owned by George Walker. Superior Landscaping owned by Justin Morgan is still scheduled to plant ten redbud trees for the POA. Paul asked if that an amendment could be made to have 8

redbuds and 2 maples, one for the circle at Rolling Green Court and one for the circle at Deerfield Village Drive. The Board unanimously approved the changes to the original motion.

Under New Business, Paul made the Board aware of an offer he had from St. Agnes Catholic Church to purchase tree "Gator Bags" that they were no longer using. He suggested they offer \$5 each for up to 20 bags. Clint moved and Mike seconded the motion that unanimously carried. Paul will pick up the bags and arrange payment. Construction has begun on Lot 47 which was purchased by John and Heather Thorn. The board members agreed that the Candy Cane Walk that has occurred annually should be planned for the first weekend in December if possible. Clint will schedule a finance committee meeting before the next board meeting to prepare the proposed annual budget.

Under Good and Welfare section, Jim offered to have the next regular meeting at his home which will be held at 7:00 p.m. on Tuesday, December 3<sup>th</sup>. There being no further business to come before the Board, upon a motion made, seconded, and unanimously carried, it was adjourned.

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Pattie Wilmoth, Substitute Secretary