

**Minutes of the Meeting of Board of Directors
of
Deerfield Village Property Owners' Association**

A meeting of the directors of Deerfield Village Property Owners' Association was held on May 7, 2013 at 33 Blossom View Court, Deerfield Village, Shepherdstown, WV. There were present the directors as follows: Austin Hovermale, Paul Wilmoth, JC McSwain, Jim Bauer and Sidney Lewis. Devin McCreery, Debbie Crouse, Mike Bass and Clint Chiplinski were absent. Ian Gibson-Smith and Bill Sturtevant were also in attendance.

Paul called the meeting to order. JC presented the minutes from the April meeting. These were read, corrected and approved as corrected.

During the old committee reports, there was nothing from the Finance or Streets & Grounds as those chairs were absent. Paul did report that the Adopt-A-Spot clean up did occur on Saturday, May 4th. Several Deerfield residents did assist Debbie in this. Paul also used his chipper to clean up some limbs in the orchard area. JC McSwain and Bill Sturtevant assisted him. Austin reported no issues for Rules & Policy, and JC reported she had taken a gift bag to Ian Gibson-Smith to welcome him to the neighborhood. JC also purchased a sign to be placed at the entrance to the development prior to each Board meeting. It is hoped that this will remind residents of the meeting and improve attendance.

During the old officer reports, there were no reports from the president or the secretary. Devin emailed the financial report which stated that as of 4/30/13, we have \$912.09 in the checking account, \$24,515.68 in the Money Market Account, and \$20.65 in the petty cash.

During Old Business, since there was a quorum present the selection of new officers and committee chairmen could be accomplished. Devin McCreery offered to continue as the Treasurer. A motion for his nomination was made, seconded and approved by voice vote. Debbie Crouse and Clint Chiplinski have each offered to continue as the chair for Streets & Grounds and Finance respectively. A motion for their selection was made, seconded and approved by voice vote. A motion was made to nominate Paul Wilmoth for President. This motion was seconded and approved by voice vote. A motion was made to nominate JC McSwain for Secretary. This motion was seconded and approved by voice vote. A motion was made to nominate Austin Hovermale for Vice President. This motion was seconded and approved by voice vote. Paul reported that Mike Bass, who was absent, had expressed a desire to help with the Social Committee. Paul will ask Mike if he will take on this duty. Heather Hovermale offered to chair the Social Committee if Mike was unwilling to do it. Sidney Lewis offered to assist.

Maintenance of the orchard was discussed. Paul had hoped to have two bids for fertilizing the trees; however, the two companies had not responded with the bids. Paul will continue to pursue this.

There was no progress to report on the placement of a mirror on the crest of the hill.

It was decided to research the repair of the existing Deerfield Village sign at the entrance to the development. JC reported that the construction of new entrance signage was prohibitive at the time. She will investigate the upgrading and repair of the present sign.

All is proceeding with the improvements to Lot 3. All has been approved by the Streets & Grounds.

The corrected address and phone number for the Phaires was given to the Board.

Under New Business: The Secretary of State yearly registration for the Association can now be completed as we have a set of Officers. This must be completed by 1 June and will be done. There will be a community yard sale held June 1. Peachy Staley has been in contact with all of the residents and progress is being made to ensure a successful day for all who have said they will participate.

The next meeting will be at 7PM on Tuesday, June 4th at Jim Bauer's home, 43 Blossom View Court.

There being no further business to come before the Board, upon a motion made, seconded and unanimously carried, the meeting was adjourned.

Respectively Submitted,

JC McSwain