

Minutes of Meeting of Board of Directors  
of  
Deerfield Village Property Owner's Association

A meeting of the board of directors of Deerfield Village Property Owners' Association was held on February 5, 2013 at 40 Mossy Oak Court, Deerfield Village, Shepherdstown. There were present the directors as follows: Trudi Tooke, Paul Wilmoth, Kristin Bachtell, Debbie Crouse, Devin McCreery, JC McSwain and Sidney Lewis. Austin Hovermale and Clint Chiplinski were absent. Maurissa Bass was also in attendance.

Trudi called the meeting to order and Kristin read the minutes from the January meeting which were approved with one change to the initial date.

The Finance Committee had nothing new to report.

There was no Rules and Policy Committee report.

The Streets and Grounds Committee needed to plan a meeting about Lot 3 improvements.

The Social Committee had no news to report.

The President discussed her concern over the upkeep of the trees in the orchard and their overall health. She wants to discuss this at the annual meeting with the entire neighborhood so that we can take proactive measures before we lose the orchard. There is also a concern that former renters in the neighborhood are allowing their dogs run loose throughout the neighborhood. If this is noticed again the board will send them a letter. It was also brought up and recommended that we place a sign at the front of the community that states this is a private community for residents and guests only. JC volunteered to look into costs for the sign. The board liked the idea of placing a mirror at the entrance to the community to help improve safety when driving in and out of the neighborhood. Mike Brown was volunteered to help lead this project.

The secretary stated that she sent the annual meeting letters however the proxy form was left out and would need to be sent in a new mailing.

The treasurer reported that as of 1/31/13 Deerfield Village had \$996.27 in our checking account, \$17,312.92 in our money market account and \$20.65 in cash. The treasurer has also begun receiving homeowners' annual dues payments. The treasurer also noted that we will pay off our tractor in the next couple of weeks and that the Community will no longer have to pay real estate taxes on the common area.

**Under Old and Unfinished Business**

We had two bids for lawn service for next year. It was determined to go with Superior Landscaping Service who had placed a bid of \$127.20 for each mowing job. Paul stated that he has notified both companies about our decision.

### **Under New Business**

These are the current board and community members who are willing to return to or join the board next year: Debbie Crouse, JC McSwain, Austin Hovermale, Trudi Tooke, Paul Wilmoth, Mike Bass, Devin McCreery, Sidney Lewis and Jim Bauer.

The board is preparing for the annual meeting which will be March 5<sup>th</sup> at 7 pm at 24 Pathfinder Court. The board wants to make sure that all renters know they are welcome to attend this meeting and that while they cannot vote they are welcome to volunteer and help run committees for their neighborhood.

There being no further business to come before the Board, upon a motion being made, seconded and unanimously carried, the meeting was adjourned.

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Kristin Bachtell, Secretary