

Minutes of Meeting of Board of Directors  
of  
Deerfield Village Property Owner's Association

A meeting of the board of directors of Deerfield Village Property Owners' Association was held on November 1, 2011, at 25 Rolling Green Court, Deerfield Village, Shepherdstown. There were present the directors as follows: Kristen Bachtell, Clint Chiplinski, J.C. McSwain, Sidney Lewis and Paul Wilmoth. Terry Bauer, Debbie Crouse, Austin Hovermale and Pattie Wilmoth were absent.

Paul called the meeting to order and presented the minutes for the October meeting that were approved as read.

During the committee reports, Clint said that he talked with two paving companies about proposals for repaving the roads in the future. This was to assist with discussions about a special assessment to avoid a huge "hit" when the time comes for the road to be repaved. The companies would not give numbers without knowing when and how much would be done. J.C. discussed the Candy Cane walk that will take place on December 4<sup>th</sup>.

During the officers' report, the Board welcomed Sidney Lewis to his first official board meeting. Kristen presented the financial report which stated that we have \$1,082.10 in the regular checking account and \$11,743.47 in the money market account at United Bank. The petty cash fund was at \$20.65. Kristen also has made arrangements for the board officers to sign at the bank to change the money market to another type of account to avoid a service fee.

Under Old Business, Paul has not received any contracts for snow removal. He will call the companies again.

There was no new Business.

Under Good and Welfare section, Paul offered to have the next regular meeting at his home which will be held at 7:00 p.m. on December 6<sup>th</sup>. There being no further business to come before the Board, upon a motion made, seconded, and unanimously carried, it was adjourned.

---

Paul Wilmoth, Substitute Secretary