

Minutes of Meeting of Board of Directors
of
Deerfield Village Property Owner's Association

A meeting of the board of directors of Deerfield Village Property Owners' Association was held on May 3, 2011 at 24 Pathfinder Court, Deerfield Village, Shepherdstown. There were present the directors as follows: Kristin Bachtell, Clint Chiplinski, Debbie Crouse, Austin Hovermale (late), Andrea Longnecker (late), Pattie Wilmoth and Paul Wilmoth. Terry Bauer and Jason White were absent.

In Terry's absence, Paul called the meeting to order. Pattie read the minutes for the April meeting that were approved as read. During the committee reports, Paul read the report (attached) submitted by Paul Maher as financial committee chairperson. He outlined several recommendations he hoped would be considered by the new finance committee chair when chosen due to his upcoming move to the west coast. The Board expressed its regret because Betinna and Paul have been such active and productive property owners in the village. Clint informed the Board that Lot 17's application for play equipment installation had been approved with restriction that the equipment must be placed inside the boundary of the lot. Andrea reported that the social committee is planning on having the second annual village cookout later this summer.

During the officers' report, Pattie informed the Board that she had written the annual letters to the post office and to United Bank informing them of the officers for this year. Kristen is now able to sign checks as the new treasurer. Kristen presented the financial report (attached) which stated that we had \$488.37 in the regular account and \$16,880.55 in the money market account at United Bank. The petty cash fund was at \$127.10.

During Old or Unfinished Business section of the meeting, Pattie reported that Jimmy Williamson had e-mailed the necessary artwork to Sensel Signs for the new trail markers. She was waiting on a call to pick up the completed signs. Debbie reported that she was planning to hold the Adopt-A-Spot clean up on Saturday at 9:00. She stated that she would e-mail the residents to inform them. The Board reviewed the mower rules that encourage volunteers to fill the mower with gas when finished mowing. The empty gas can should be in the mini-barn. Mowers can be reimbursed for purchasing gas by Kristen when a receipt is submitted.

Under the category of New Business, Pattie read a letter (attached) from Verizon about the proposed cell tower in the shape of a silo that is being presented to the County Commission later this summer. The tower would be installed across Kearneysville Pike, Rt. 480. on the property that is across the entrance from Deerfield Village. A balloon fly to mark the spot is scheduled for Wednesday, May 4th at 9:00 a.m. Pattie offered to speak with the manager who sent the letter to collect more facts. Paul asked about the Board's opinion on the possibility of combining two lots into one for a customer who wants to build a house that would not fit in the setbacks on one lot. The board members agreed that they did not see a problem since the county would require the lots to be legally merged into one lot, but the annual association dues would still be assessed at the amount for two lots. Debbie stated that she would again this year like to keep the common area behind her home in a naturalized state, not mowing it. The Board agreed to this request.

Debbie volunteered to have the next meeting at her home at 7:00 p.m. on Tuesday, June 7th. There being no further business to come before the Board, upon a motion made, seconded, and unanimously carried, it was adjourned.

Patricia Wilmoth, Secretary