

Minutes of Meeting of Board of Directors  
of  
Deerfield Village Property Owner's Association

A meeting of the board of directors of Deerfield Village Property Owners' Association was held on April 5, 2011, at 49 Rolling Green Court, Deerfield Village, Shepherdstown. There were present the directors as follows: Terry Bauer, Clint Chiplinski, Debbie Crouse, Andrea Longnecker, Pattie Wilmoth and Paul Wilmoth. Austin Hovermale and Jason White were absent. Kristen Bachtell was also in attendance.

Terry called the meeting to order. Pattie presented the minutes for the February meeting that were approved as read.

During the committee reports, Clint reported that he had one request from Lot 38 to enlarge the deck. Because the enlargement extends into the common ground, the homeowner will be required to seek approval for the variance from the Jefferson County Planning Commission before construction can begin.

During the officers' report, Terry reported that she had received a letter of resignation from Betinna Maher due to work demands. Kristen had been asked to fill the vacancy since she was the next in line on the ballot at the annual meeting. Kristen agreed to become a director. Terry noted that she had received interest from Paul Maher to serve as the Finance Committee chairperson. This news was well received by the Board since that position had been vacant for many months. Terry also reported that she had received dues from the two homes that were delinquent as of the annual meeting. To date, 100% of the property owners have paid dues. She also received a letter of complaint about Lot 13 dealing with items that have been left outside that need to be stored. She did have an opportunity to speak with the property owner about the complaint.

Pattie reported that she filed not only the 2010 federal tax forms, but also the 2009 tax forms. She discovered that the 2009 forms had not been completed while researching information for 2010. There has been no notice of penalty received. After receiving the notice from Jefferson County Tax Assessor about the substantial increase in taxes for the village, she decided to protest the increase. This required attendance and a presentation at the county commissioners meeting. She attended a meeting along with property owner Claire Williamson. As a result, the land taxes were returned to their previous year's value, thus showing an increase in only the building value and not the land. The slight increase was due to the addition of the mini-barn for mower storage.

Terry presented the financial reports (attached) for the months of February and March that were written by outgoing treasurer Jimmy Williamson. March's report stated that we had \$156.34 in the regular account and \$16,560.94 in the money market account at United Bank. The petty cash fund was at \$127.10.

During Old Business, Pattie reported that Jimmy and Betinna Maher were working on the computer art for the new Adopt-A-Trail signs. When this is completed, it will be forwarded to Sensel Signs in Martinsburg for printing.

Under New Business, the board members chose new officers and committee chairpersons for the next year. After much deliberation, the following were nominated:

President – Terry Bauer

Vice President – Paul Wilmoth

Secretary – Pattie Wilmoth

Treasurer – Kristen Bachtell

Rules & Policies Committee – Austin Hovermale

Finance Committee – Paul Maher

Streets & Grounds Committee – Debbie Crouse

Social Committee – Andrea Longnecker

Representative to “Citizens For Fair Water” – Terry Bauer

Pattie moved and Debbie seconded the motion to elect the nominated officers. The motion passed.

Under Good and Welfare section, Paul offered to have the next regular meeting at his home which will be held at 7:00 p.m. on May 3<sup>rd</sup>. There being no further business to come before the Board, upon a motion made, seconded, and unanimously carried, it was adjourned. Jane McSwain, as hostess for the meeting, then thoughtfully offered the board members refreshments.

---

Pattie Wilmoth, Secretary