

Minutes of Meeting of Board of Directors  
of  
Deerfield Village Property Owner's Association

A meeting of the board of directors of Deerfield Village Property Owners' Association was held on February 1, 2011 at 49 Field Crest Court, Deerfield Village, Shepherdstown. There were present the directors as follows: Terry Bauer, Clint Chiplinski, Austin Hovermale (late), Andrea Longnecker, Betinna Maher, Jimmy Williamson, Pattie Wilmoth and Paul Wilmoth. Jason White was absent.

Terry called the meeting to order. Pattie read the minutes for the January meeting that were approved as read. During the committee reports, Clint informed the Board that Lot 20's application for ground changes had been approved with restrictions. The association has received one bid for \$159.00 per mow for the entrance and outline mowing on Deerfield Village Drive. It was suggested that we add some weed-eating to this proposal. Clint will follow-up on this contract.

During the officers' report, Terry reported that she had received one request from a property owner to pay the annual dues in two installments. Since the owner suggested dates that would not be considered late, the request was granted after surveying individual board members by e-mail. Jimmy presented the financial report (attached) which stated that we had \$160.63 in the regular account and \$14,736.79 in the money market account at United Bank. The petty cash fund was at \$152.52. He stressed that the winter had light snowfall which required less payments for removal. Also, he reported that to-date the majority of the members had paid the annual dues with the exception of just a couple.

During Old or Unfinished Business, Jimmy volunteered his and Claire's home for the annual meeting which will be held at 7:00 p.m. on Tuesday, March 1<sup>st</sup>. An informational letter (attached) about the annual meeting including a proxy form will be mailed to members. Andrea and Terry volunteered again this year to call association members to get responses on attendance at the meeting. Pattie read the letter (attached) she had received from Jefferson Utilities stating the our water (fire) hydrants had been tested and were reported to be in satisfactory order as far as pressure needed for fighting potential fires.

During the New Business section of the meeting, Pattie reported the information she had received from Sensel Signs in Martinsburg on the preparation of more permanent signs for the Adopt-A-Trail markers. She moved and Betinna seconded the motion that was unanimously passed to order the new signs. After confirmations are gathered on property owners' willingness to continue maintaining their section of the trail, Jimmy volunteered to e-mail the necessary artwork to Sensel Signs for the new trail markers. Terry surveyed the board members about those who would be willing to serve on the Board again next year. She received affirmations from all except Jimmy and herself. Pattie volunteered to type the ballots and the agenda after Terry confirmed its composition by surveying members through e-mails.

There being no further business to come before the Board, upon a motion made, seconded, and unanimously carried, it was adjourned.

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Patricia Wilmoth, Secretary