

**Deerfield Village
Property Improvement/Landscaping Approval Form**

This form must be completed and submitted to the Architectural Review Committee prior to making changes to the exterior of your house or property.

Lot # _____ Date submitted _____

Submitted by:

Name _____

Address _____

Phone _____

Contracting company (if no company, please enter "self"):

Contact name _____

Company's name _____

Address _____

Phone _____

General description of plan or change:

***Attach a copy of your plat with all changes/additions clearly marked and the appropriate additional documentation for your project. Additional documentation includes but is not limited to architect drawings, deck or patio plans and landscaper drawings. Forms submitted without a plat attached will be returned, delaying the approval process. Questions? Please call Debbie Crouse @ 304-876-1885

Return form to Debbie Crouse, 37 Mossy Oak Court, Shepherdstown, WV 25443

Received by _____ on _____ (date).

Committee review date _____

____ Approved as submitted _____

____ Additional information needed as listed: _____

____ Approved with restrictions _____

____ Not approved because _____

Signatures of reviewing members: 1. _____

2. _____

3. _____