

Minutes of Meeting of Board of Directors  
of  
Deerfield Village Property Owner's Association

A meeting of the board of directors of Deerfield Village Property Owners' Association was held on September 7, 2010, at 48 Field Crest Court, Deerfield Village, Shepherdstown. There were present the directors as follows: Terry Bauer, Clint Chiplinski, Austin Hovermale, Betinna Maher, Jason White, Jimmy Williamson and Paul Wilmoth. Andrea Longnecker and Pattie Wilmoth were absent.

Terry called the meeting to order. Paul read the minutes for the August meeting that were approved as read.

During the committee reports, Clint stated that he had received forms for a change from Lot 35 and Lot 38. Terry reported that the village had a good response to the first annual picnic.

During the officers' report, Terry reported that she was still attempting to have the fire hydrants tested. Jim Bauer will purchase sticks to mark hydrants. The new spread sheet for mower checks was passed around for the Board to evaluate. Jimmy presented the financial report (attached) which stated that we had \$283.67 in the regular account and \$8,927.37 in the money market account at United Bank. The petty cash fund was at \$174.90.

During Old or Unfinished Business, the topic of late fees for association dues was discussed. Austin stated that the covenants allow us to assess a penalty. The amount will be determined at the October meeting so property owners can be made aware of it when notices are sent for the coming year.

Paul reported that the loan at United Bank was ready for the lawn mower as soon as representatives for the association sign the paperwork. A new mower training date was set for 10:00 a.m. on Saturday, September 11<sup>th</sup>. Paul will conduct the training that will be required before a resident can mow.

Betinna said she was researching the development of a playground area and was contacting residents to gather feedback.

Austin provided a copy of the letter that was mailed to William Gruel, representative for the residents of Lot 3 concerning their planting in the common area without approval. Terry reported that the plants had been removed and the dirt was to be removed in the near future.

Under New Business, Betinna announced common ground maintenance would be scheduled for late October. Tree trimming will be December 11<sup>th</sup>, January 8<sup>th</sup> and February 12<sup>th</sup>. Terry noted that we need to find a replacement family for one section of Adopt-A-Trail. A discussion took place about future mowing of common grounds, including amounts for property owners and possible more professional mowing. No decisions were made.

Under Good and Welfare section, Austin offered to have the next regular meeting at his home which will be held at 7:00 p.m. on October 5<sup>th</sup>.

There being no further business to come before the Board, upon a motion made, seconded, and unanimously carried, it was adjourned.

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Paul Wilmoth, Substitute Secretary