

**Minutes of Meeting of Board of Directors
of
Deerfield Village Property Owners' Association**

A meeting of the board of directors of Deerfield Village Property Owners' Association was held on June 1, 2010 at 48 Field Crest Court. Deerfield Village, Shepherdstown. There were present the directors as follows: Terri Bauer, Clint Chiplinski, Austin Hovermale, Andrea Longnecker, Betinna Maher, Jimmy Williamson, Pattie Wilmoth and Paul Wilmoth. Also present was new board of directors member, Jason White.

Terry called the meeting to order. Pattie read the minutes for the May meeting that were approved as read.

During the committee reports, Terry described the basic duties of the financial committer chairperson to which Jimmy added details. Jason agreed to review the information to determine if he would be interested in assuming that post. Austin reported that he had received no complaints or concerns in the village. Betinna reported that she had received no applications for changes.

During the officers' report, Terry presented a certificate of appreciation to Paul for the snow removal he had performed earlier this year. She also praised the community on the positive response it had give to the Adopt-A-Trail program. Jimmy presented the financial report (attached) which stated that we had \$161.32 in the regular account and \$11,588.04 in the money market account at United Bank. The petty cash fund was at \$110.68. He explained that the mower had required repair this past month due to the engine being shut off at full throttle. This type of abuse causes major damage. Andrea suggested having a sign posted in the mini-barn with guidelines for mowing and a sign-up sheet for mower use. There was a consensus that this might be worth trying to see if it improves mower use.

During old or unfinished business, Jimmy reported that he had sent a certified letter to the owners of Lot 3 requesting their past due annual membership fee. The signed receipt had not been returned which normally means that the party had refused acceptance of the certified letter. Jimmy suggested a penalty fee or interest fee be accessed for dues not being paid. The process for penalty dues will be discussed at a future meeting.

Pattie reported that she had received a bid for \$140.00 plus tax for the "No Outlet" sign to be placed at the entrance of Deerfield Village by Cecil Perkins' company from Berkeley County. The Board moved, seconded and approved purchase and installation of the sign.

Betinna and Terry reported on the success of the Adopt-A-Trail project. Terry sent out an initial e-mail (attached) explaining the project to the members of the village association. The result being that all sections were adopted by meeting time. Pattie said she thought it would be a good idea to have a "kick-off" event on the evening of Sunday, June 13th. The Board unanimously accepted the idea. Terry offered to send an invitation to all adopters, and Andrea volunteered to coordinate the refreshments as social committee chairperson. Jimmy will print the signs to be installed on the holder stakes. Betinna will insure the stakes are installed in mark the divided areas of the trail.

During the New Business section of the meeting, a lengthy discussion took place about possible violations in the village. A question was raised about a car that seems to be continuously parked in the road on Pathfinder Court. It was determined that a survey would be made on how regularly this happens to determine if a letter should be mailed to the homeowner. Another question was raised about the basketball backboard that is frequently left out on a driveway on Field Crest Court. The covenants read that exercise or athletic equipment cannot be installed in the front of a home. The Board's general feeling was that a portable backboard did not equate to an installation. Therefore, the basketball equipment is permissible. Jimmy recommended that there could be resolutions that the board might want to write to clarify some of the situations that could arise. It was suggested the Board wait to see if something needed to be addressed, rather than writing a resolution now. Austin volunteered to review the covenants and, perhaps, past board decisions to determine if he had recommendations for changes.

Jimmy said the website would need to pay approximately thirty dollars (\$30) to keep the website domain name. Austin move, Clint seconded and the Board unanimously approved to pay the fee to keep the name.

Paul reported that he had plans to spray the trail this week and would make sure signs were posted to inform the residents. Betinna reminded the Board about the upcoming Streets and Grounds Committee workday scheduled for June 5th.

Under Good and Welfare section, Clint offered to have the next regular meeting at his home which will be held at 7:00 p.m. On Tuesday, July 6th.

There being no further business to come before the Board, upon a motion made, seconded, and unanimously carried, it was adjourned.

//Signed//
Patrica Wilmoth, Secretary