

Minutes of Meeting of Board of Directors  
of  
Deerfield Village Property Owner's Association

A meeting of the board of directors of Deerfield Village Property Owners' Association was held on May 4<sup>th</sup>, 2010, at 24 Pathfinder Court, Deerfield Village, Shepherdstown. There were present the directors as follows: Terry Bauer, Clint Chiplinski, Austin Hovermale, Andrea Longnecker (late), Betinna Maher, Jimmy Williamson, Pattie Wilmoth and Paul Wilmoth. One vacancy still remained unfilled.

Terry called the meeting to order. Pattie read the minutes for the April meeting that were approved as read.

During the committee reports, Betinna mentioned that three applications for changes had been submitted and approved since last month. The Adopt-a-Spot trash pickup had been completed by John and Debbie Crouse along with Jan and Trudi Tooke on Sunday, April 25<sup>th</sup>.

During the officers' report, Terry reported that she received a complaint about the burned out light at the end of Mossy Oak Court. She contacted Allegheny Power, and a work order had been issued for the repair. She also explained that she had invited Jason and/or Ginger White to attend the meeting since they had indicated their interest in serving in the vacant position on the Board. She had not received a reply as of meeting time. Pattie mentioned that she had written and delivered the required updated information about board officers for 2010 to United Bank and the Shepherdstown Post Office. She had also received the new certificate of insurance for Potomac Landscaping and Masonry who does snow removal for the village.

Jimmy presented the financial report (attached) which stated that we had \$975.21 in the regular account and \$12,336.35 in the money market account at United Bank. The petty cash fund was at \$191.16.

During Old or Unfinished Business, the Board unanimously approved the removal of the satellite dishes on Lot 17 that is now vacant and had not been approved originally. It was agreed on by the Board that a certified letter needed to be sent to the previous owners of Lot 3 which requested the annual dues for this year. After an appropriate period of time, a lien should be filed against the property if the dues have not been paid.

Terry re-presented her desire to have neighbors adopt part of the trail near their homes. Pattie presented the aerial map that had been divided into approximate one tenth mile sections with the help of Paul and his GPS. Jimmy took the rough map and clearly divided it into fourteen sections ready to be adopted by property owners. Betinna offered to write guidelines for members. It was determined that the invitation would go out to property owners from president Terry via e-mail. Information would also be posted on the website and on the bulletin board at the mail/bus shelter. Board members present immediately chose parts of the trail that they wanted to adopt.

The Board decided it would be beneficial to post a sign near the entrance of Deerfield Village that indicates it is not a through street, that there is no outlet. Pattie volunteered to research this.

Paul reported that he had received a phone call about a black pick-up truck that was driving on the trail. He saw a truck leave at a high rate of speed, but was unable to identify the occupants. Village residents are always encouraged to keep a watch out for the community.

Under Good and Welfare section, Betinna offered to have the next regular meeting at her home which will be held at 7:00 p.m. on Tuesday, June 1<sup>st</sup>.

There being no further business to come before the Board, upon a motion made, seconded, and unanimously carried, it was adjourned.

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Patricia Wilmoth, Secretary