

Minutes of Meeting of Board of Directors
of
Deerfield Village Property Owner's Association

A meeting of the board of directors of Deerfield Village Property Owners' Association was held on January 4, 2011, at 24 Pathfinder Court, Deerfield Village, Shepherdstown. There were present the directors as follows: Terry Bauer, Austin Hovermale, Andrea Longnecker (late), Jimmy Williamson, Pattie Wilmoth and Paul Wilmoth. Clint Chiplinski, Betinna Maher and Jason White were absent.

Terry called the meeting to order. Pattie presented the minutes for the December meeting that were approved as read.

During the committee reports, Terry passed on information from Clint about his continued lack of response from companies and/or individuals he had asked to get bids for mowing. Paul reported that he had spoken with two companies that had shown some interest.

During the officers' report, Terry reported that she had observed an employee for Jefferson Utilities or Snyder Environmental testing the fire hydrants in December. She was told that the results were supposed to be documented. Pattie volunteered to try to obtain some of the documented reports to share with association members. Terry also mentioned that she had received one complaint that the roads had not been plowed when we had the light snowfall. Plowing normally occurs when the snowfall is more than four inches. Jimmy presented the financial report (attached) which stated that we had \$20.07 in the regular account and \$8,731.77 in the money market account at United Bank. He yearend totals (attached) illustrated that we are still under budget. The petty cash fund was at \$152.52. He also mentioned that the Village had received the annual fund raising request from Shepherdstown Volunteer Fire Department. Pattie moved and Jimmy seconded the motion that unanimously passed to send a \$50.00 donation to the fire department.

During Old Business, Terry thanked Jimmy for formatting the letter that she had drafted (attached) and the annual bills that were mailed to each property owner. Tom Miller generously donated the postage for mailing again this year.

Under New Business, a location for the annual meeting was discussed, and two directors offered their homes. The decision will be made next month for the March 1st meeting. Andrea and Terry will call members to encourage their attendance.

Jimmy presented two possible designs for more permanent Adopt-a-Trail signs. The Board voted on its favorite. Pattie offered to get an estimate on the cost of purchasing them for the trail.

Under Good and Welfare section, Andrea offered to have the next regular meeting at her home which will be held at 7:00 p.m. on February 1st. There being no further business to come before the Board, upon a motion made, seconded, and unanimously carried, it was adjourned.

Pattie Wilmoth, Secretary