

Minutes of Meeting of Board of Directors  
of  
Deerfield Village Property Owner's Association

A meeting of the board of directors of Deerfield Village Property Owners' Association was held on January 5, 2010 at 48 Field Crest Court, Deerfield Village, Shepherdstown. There were present the directors as follows: Terri Bauer, Debbie Crouse (late), Andrea Longnecker (late), Betinna Maher, Tom Miller (late), Jimmy Williamson, Pattie Wilmoth and Paul Wilmoth. Steve Campbell was absent, but Amy came as a substitute.

Terry called the meeting to order. Pattie read the minutes for the December meeting that were approved as read.

Andrea reported that the Social Committee held the Candy Cane Hike the day after it had been scheduled due to snow. More than a dozen children took part in the hike and later enjoyed hot chocolate and brownies. Several parents and one extra adult also enjoyed the tasty refreshments.

During the officers' report, Terry stated that she had mailed out all the notices for dues (attached) that included a copy of the proposed 2010 budget and thanked Tom for providing the postage for these. Pattie gave credit to Steve for contacting the PSD and sending property owners an e-mail explaining the latest letter sent by the Public Service District describing the rate increase. Amy said she would express this to Steve. Jimmy presented the financial report (attached) which stated that we had \$11.18 in the regular account and \$4,532.56 in the money market account at United Bank. The petty cash fund was at \$81.65. He has not yet received the invoices from the Social Committee for its expenses in 2009.

During Old or Unfinished Business, Terry stated that she had not received the bill for snow removal from Potomac Landscaping and Masonry. Pattie explained that she had received that bill at her home address and had called them to have a corrected bill sent to the association's post office box. The Board discussed having a representative of Jefferson County Organization of Home Owner Associations, Inc. come to the annual meeting to present information on the organization. Deerfield Village Home Owners Association is not a member at this time, but it is looking into the idea of joining if it is of benefit. The Board decided to have a representative come for a brief presentation to determine interest of the property owners. Pattie offered to contact Jackie Lewis and Brad Lewis both of Greentree Realty about joining us for the annual meeting. They have both been active in the past and currently have real estate listings for sales and/or rentals in Deerfield Village.

Under New Business, Terry compiled a list of possible topics for the annual meeting. A draft agenda will be presented at the next board meeting. Pattie offered to help draft this with Terry. Andrea and Terry volunteered to later call any property owner who had not made a commitment to attend the annual meeting or send a proxy. Jimmy reported the number of households who had paid their dues. Amy said that Steve would be e-mailing the board members a draft letter on parking that night to gather suggestions or comments.

Betinna reminded the Board of the tree trimming that was to take place behind Rolling Green Court starting at 9:00 a.m. on Saturday, January 23<sup>rd</sup>.

Under Good and Welfare section, Jimmy offered to have the next regular meeting at his home which will be held at 7:00 p.m. on Tuesday, February 2<sup>nd</sup>.

There being no further business to come before the meeting, upon a motion made, seconded, and unanimously carried, it was adjourned.

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Patricia Wilmoth, Secretary