

Minutes of Meeting of Board of Directors
of
Deerfield Village Property Owner's Association

The regular monthly meeting of the board of directors of Deerfield Village Property Owners' Association was held on April 7th, 2009, at 47 Field Crest Court, Deerfield Village, Shepherdstown, WV. There were present the directors as follows: Terry Bauer, Steve Campbell, Debbie Crouse, Andrea Longnecker, Betinna Maher, Jimmy Williamson, Pattie Wilmoth and Paul Wilmoth. Tom Miller was absent. Amy Campbell also attended the meeting.

Debbie called the meeting to order. In an effort to be courteous to our guest, Tom Shantz, the Board invited him to speak about the upcoming scheduled Freedom Marathon on Saturday October 3rd. Tom was hoping that Deerfield Village Property Owners' Association would agree to "man" an aid table to distribute snacks and drinks to runners. Amy Campbell will coordinate all information and will provide copy to Jimmy for the website to determine if there are members who would be interested in doing this, as some of our association members will already be participating in the race.

Pattie read the February regular meeting minutes that were approved as read. There were no reports from the Finance Committee or the Rules and Policies Committee. Betinna reported that five property change forms had been submitted and approved. For the Social Committee report, Andrea stated that she did not feel comfortable soliciting gifts from the vendors downtown for new people to our village due to the hard economic times. She contacted some individual community members to produce a super gift basket for the Said family.

During the officers' reports, Pattie stated that she had received only a couple corrections on the draft minutes for the annual meeting. She will send those to Jimmy to post on the website. Jimmy presented the financial report (attached) which stated that we have \$251.91 in the regular account and \$12,649.75 in the money market account. We have a petty cash balance of \$31.73. He also presented the first quarter financial report (attached) that indicated that all items were within budget at present. Jimmy also reported that the federal tax forms had been completed by Pattie and him and mailed on time.

During Old or Unfinished Business, Pattie asked for the directors' help to obtain signatures on the covenant amendment document from three households who were not present or counted by proxy at the annual meeting. Those signatures would complete the document that needs to be recorded at the Jefferson County Courthouse. It was determined by the Board that the satellite dish resolution was still pending and needed to be mailed to all association members for comment before being voted upon by the Board.

Jimmy reported that Lot 3 was the only delinquency for annual dues. It was determined that a certified letter should be mailed before a lien is recorded. Debbie volunteered to do this before the next meeting.

The first order of New Business was the election of officers for the Board. After much discussion the following were chosen:

President – Terry Bauer
Vice President – Debbie Crouse
Secretary – Pattie Wilmoth
Treasurer – Jimmy Williamson

The committee chairpersons are as follows:

Finance – Debbie Crouse

Rules & Policies – Steve Campbell

Streets & Grounds – Betinna Maher

Social Co-chairs – Andrea Longnecker, Amy Campbell, Trudi Tooke

All votes for officers and chairpersons were unanimous.

Debbie asked all board members to bring all forms, form letters and/or instructions to the next meeting so the Board can determine the best method of document management. Steve reported that he had attended meetings where the discussion of the formation of a Jefferson County Organization of Homeowners Associations was discussed. After presenting the positive and negative points of joining such an association, the Board decided it would wait until the by-laws were established and consider joining after evaluating the document.

Debbie announced that the next Adopt-a-Spot clean-up will be on Saturday, April 25th at 8:30 a.m. and stated that travel mugs would be given to those who participated in the effort.

Under the category of Good and Welfare, Debbie reported that Shepherdstown Elementary School students would be selling trees as a special Earth Day awareness activity. It was recommended that Paul be given a donation for the times he pushed snow to save the village money that would have been spent for professional plowing. The motion was made and approved with Paul being the only one stating it was unnecessary. Pattie stated her thanks to Debbie for her willingness to serve after the loss of our association president last year. She accepted the vacated position with much dedication. Several members resounded the thanks for a job well-done.

The next regular meeting of the Board of Directors will be held at 7:00 p.m. on Tuesday, May 5th at Pattie and Paul's home.

There being no further business to come before the meeting, upon a motion made, seconded, and unanimously carried, it was adjourned.

Patricia Wilmoth, Secretary