

Minutes of Meeting of Board of Directors
of
Deerfield Village Property Owner's Association

A meeting of the board of directors of Deerfield Village Property Owners' Association was held on February 3, 2009, at 37 Mossy Oak Court, Deerfield Village, Shepherdstown. There were present the directors as follows: Jim Bauer, Steve Campbell, Debbie Crouse, Andrea Longnecker, Betinna Maher, Jimmy Williamson, Pattie Wilmoth and Paul Wilmoth. Tom Miller was absent.

Debbie called the meeting to order. Pattie read the minutes for the January meeting. The minutes were approved as read. There were no reports from the Finance Committee or the Rules and Policy Committee. Betinna reported that she had spoken to the owners of Lot 11 about the need to have submitted a form for the changes that were made around their culvert and driveway. They responded that they would take care of this sometime in the future. Steve volunteered to encourage his neighbors to complete the necessary paperwork. Andrea offered to welcome Dr. and Mrs. Said at Lot 7 to Deerfield Village.

During the officers' report, Debbie reported that the homeowners annual meeting letter (copy attached) had been hand delivered to all board members and mailed to all others at the appropriate time. Pattie stated that she would work with Jimmy to complete the yearend tax forms for the association. Jimmy presented the financial report (attached) which stated that we had \$35.76 in the regular account and \$10,566.78 in the money market account at United Bank. The petty cash fund was at \$50.65.

During Old or Unfinished Business, Steve explained the document wording was completed to allow special assessments to cover legal counsel if the need should ever arise. This will be voted on at the annual meeting for proposed adoption. Jim presented the policy resolution on complaints and covenant violations. The resolution was signed and approved. The original copy will be kept by the Secretary with other documents. The resolution dealing with satellite dishes will be sent to homeowners for the review process. Debbie announced that she had received one nomination for a new director. Terry Bauer has consented to run for the space being vacated by Jim.

Under New Business, Jimmy offered to write a letter for Debbie to send to homeowners who are delinquent in paying their annual assessment. Debbie led a discussion on who will address each topic on the agenda and reminded the committee chairpersons about their reports which will be presented at the annual meeting.

Under Good and Welfare section, Jimmy offered to have the next regular meeting at his home which will be held at 7:00 p.m. on Tuesday, April 7th.

There being no further business to come before the meeting, upon a motion made, seconded, and unanimously carried, it was adjourned.

Patricia Wilmoth, Secretary